

AMADOR TUOLUMNE COMMUNITY ACTION AGENCY

Amador Tuolumne Community Action Agency BOARD OF DIRECTORS' & GOVERNING BOARD MEETING

Friday, June 27, 2025 | 10:30 A.M. – 2:00 P.M.

LOCATIONS

Host, Joe Bors, Janessa Stone: **ATCAA Jackson Service Center**, 10590 Hwy 88, Jackson, CA 95642 +1 (209) 223-1485

Host, Kristy Moore, Cheryl Clark: **ATCAA Sonora Service Center**, 427 N. Hwy 49, Ste. 305, Sonora, CA 95370 +1 (209) 533-1397

Joint Powers Governing Board:
ATCAA Jackson Service Center

AGENDA

1. **CALL TO ORDER:**
2. **ROLL CALL:**

ATCAA Board of Directors					
	Ryan Campbell, Board Chairperson				Tuolumne - PUB
	Frank Axe, Board Vice-Chair				Amador - PRI
	Claire Gunselman, Board Treasurer				Amador - PUB
Amador			Tuolumne		
	Jeff Brown	PUB		Andy Merrill	PUB
	Dan Epperson	PUB		Jaron Brandon	PUB
	Lynn Morgan	PRI		Diane Bennett	PRI
	Joni Drake	LIR		Andréa-Victoria Lisbon	PRI
	Susan Conn	LIR		Jennifer Grenland	LIR-HSPC
	Mary Pulskamp	LIR		Cathy Parker	LIR
	Antoinette Del Rio	LIR		Vacant	PRI/LIR
Calaveras					
	Sabrina Smith	LIR			

ATCAA Staff	
	Joseph Bors, Executive Director
	Bruce Giudici, Outgoing Fiscal Officer
	Jennifer Kraskouskas, Incoming Fiscal Officer
	Janessa Stone, Board Secretary
	Cheryl Clark, Sonora Service Secretary
	Alicia Hanks, Energy and Water Conservation Director
	Cheri Cunningham, Human Resources Director
	Denise Cloward, Housing Director

	Karen Foreman, Tax Program Manager
	Kindy Kelly, Early Childhood Services Director
	Kristy Moore, Communications Director
	Marie Mennell, Lifeline Coordinator
	Miko Daniels, Food Bank Director
	Pat Porto, Family Resource Services Director
	Robert White, Prevention Program Director
	Wilma S. Fortich, Substance Solutions of Amador Youth

Others Present:

1. **PUBLIC MATTERS NOT ON THE AGENDA:** Discussion items only, no action to be taken. Any person may address the Board at this time upon any subject; however, any matter that requires action may be referred to Staff and/or Committee for a report and recommendation for possible action at a subsequent Board meeting. Please note there is a five (5) minute limit per topic.
2. **CONSENT CALENDAR:** Items listed on the consent agenda are considered routine and may be enacted by one motion. Any item may be removed for discussion and made a part of the regular agenda at the request of a board member(s).
 - 2.1. Consideration and Approval of Minutes from *Friday, February 14, 2025 (Regular Meeting)* and *Friday, April 11, 2025 (Regular Meeting)*, meetings (**Org Std. 2.3**) (**ACTION ITEM**)
3. **NEW BUSINESS:**
 - 3.1. Request for Approval of Head Start 2025 Budget Revision (**ACTION ITEM**)
 - 3.2. Request for Approval of the ATCAA Head Start 2025-2026 Program Goals (**ACTION ITEM**)
 - 3.3. Request for Approval of the ATCAA Head Start 2025 Community Assessment Overview (**ACTION ITEM**)
4. **CSBG REPORT:**
 - 4.1. Consideration and Approval of Final ATCAA CAP/CNA (*Handout*) (**Org Std. 1.3**) (**ACTION ITEM**)
5. **EXECUTIVE DIRECTOR REPORT:**
 - 5.1. Family Fun Day Event, *July 19, 2025* at Greenhorn Creek, Angels Camp
 - 5.2. Board Member Orientation Training and Discussion for In-Person meetings (*Verbal*)
 - 5.3. Leadership Training Update (*Handout*)
6. **HEAD START REPORT:**
 - 6.1. Jennifer Garner Lobbies Congress to Save Head Start Program ([Video](#))
 - 6.2. Head Start Monthly Statistical Report for Month of April 2025
 - 6.3. Policy Council Minutes of *May 02, 2025*, meeting
 - 6.4. CDE Self-Evaluation Overview 2024-2025
 - 6.5. Head Start Training about Disabilities Services Area and Data (*Verbal*)
 - 6.6. Training for New Board Members (*Verbal*) (**Org Std. 5.8**)
7. **COMMITTEE REPORTS:**
 - 7.1. Finance Committee: Verbal Report of *Friday, June 27, 2025*, meeting
 - 7.1.1. Financial Reports (*Verbal*) (**Org Std. 8.7**)
 - Administrative Reports

- HS/EHS Reports
- Program Fiscal Reports
- Agency Financial Reports
- Fiscal Officer Narrative

7.2. Executive Committee: No report, committee has not met

7.3. Internal Affairs Committee: Verbal Report of *April 22, 2025 (Special)* meeting

7.4. Nominating Committee: No report, committee has not met

7.5. Early/Head Start Policy Council: Verbal Report of *June 06, 2025*, meeting

8. OLD BUSINESS:

8.1. Discussion and Update on Recruiting and Filling Board/Committee Vacancies (*Verbal*) (**Org. Std. 5.5**)

8.2. Status of Foodbank Reserve

8.3. **CLOSED SESSION** - Conference with Real Property Negotiations – Status of Northtown Property Lease/Buy Option (*Authority: Government Code Section 54956.8*) Negotiators: Joe Bors, Executive Director, related to leased property located at 427 Hwy-49, Sonora, California

9. PROGRAM PRESENTATIONS/UPDATES: (**Org Std. 5.9**)

9.1. Communications, Kristy Moore

9.2. Housing, Denise Cloward

9.3. Early Childhood Services, Kindy Kelly (*Slide Only*)

9.4. Energy, Alicia Hanks (*Slide Only*)

9.5. Family Services, Pat Porto (*Slide Only*)

9.6. Food Bank, Miko Daniels (*Slide Only*)

9.7. Human Resources, Cheri Cunningham (*Slide Only*)

9.8. Lifeline, Marie Mennell (*Slide Only*)

9.9. Prevention, Robert White (*Slide Only*)

9.10. Substance Solutions for Amador Youth, Wilma S. Fortich (*Slide Only*)

9.11. Tax Assistance, Karen Foreman (*Slide Only*)

10. MISCELLANEOUS INFORMATIONAL UPDATES:

10.1. ACF Information Memorandum on Expanding Educational Freedom and Opportunities for Families in Head Start Programs (*ACF-OHS-IM-25-04*)

10.2. CDE Management Bulletin 25-04 on Flexibilities for California State Preschool Programs in Los Angeles (*LA*) and Ventura Counties Related to Wildfires

11. **NEXT BOARD MEETING:** Discussion and Approval of next Regular meeting proposed for *Friday, August 08, 2025*, at the ATCAA Jackson and Sonora Service Center

12. ADJOURNMENT:

LATE AGENDA MATERIAL: Late agenda material can be inspected at the ATCAA Jackson Service Center 10590. State Hwy. 88 Jackson, CA and the ATCAA Sonora Service Center 427 N. State Hwy. 49 Sonora, CA.

SPECIAL NEEDS: Persons who need auxiliary aids or services are requested to call our Sonora Service Center at 209-533-1397 or our Jackson Service Center at 209-223-1485 during business hours at least 48 hours before the meeting so appropriate arrangements may be made.