

## AMADOR TUOLUMNE COMMUNITY ACTION AGENCY

### Amador Tuolumne Community Action Agency FINANCE COMMITTEE MEETING

Friday, October 11, 2024 | 9:00 A.M.

#### LOCATIONS

Host, Janessa Stone: **ATCAA Jackson Service Center**, 10590 Hwy 88, Jackson, CA 95642 (209) 223-1485

Host, Joseph Bors, Cheryl Clark: **ATCAA Sonora Service Center**, 427 N. Hwy 49, Ste. 305, Sonora, CA 95370 (209) 533-1397

#### AGENDA

**1. CALL TO ORDER:**

**2. ROLL CALL:**

ATCAA Board of Directors		
	<i>Claire Gunselman, Board Treasurer</i>	A-PUB
	Lynn Morgan	A-PRI
	Ryan Campbell	T-PUB
	Jennifer Grenland	T/T-LI
	Vacant	A-PRI

ATCAA Staff	
	Joseph Bors, Executive Director
	Bruce Giudici, Fiscal Officer
	Janessa Stone, Board Secretary
	Cheryl Clark, Sonora Front Desk Secretary

**Others Present:**

**3. PUBLIC MATTERS NOT ON THE AGENDA:** Discussion items only, no action to be taken. Any person may address the Board at this time upon any subject; however, any matter that requires action may be referred to Staff and/or Committee for a report and recommendation for possible action at a subsequent Board meeting. Please note there is a five (5) minute limit per topic.

**4. CONSENT CALENDAR:**

**4.1.** Approval of minutes from Friday, August 09, 2024 meeting (*Org Std. 2.3*) (ACTION ITEM)

**5. NEW BUSINESS:**

**5.1.** Updates to Accounting Standards (*Org Std. 8.13*) (ACTION ITEM)

**6. OLD BUSINESS:**

**6.1.** Nothing to report

**7. REPORTS:**

- 7.1. Administrative Reports
  - 7.1.1. Local Agency Investment Fund (LAIF) Activity Report
  - 7.1.2. Administrative Budget to Actual
  - 7.1.3. CSBG Budget to Actual
- 7.2. Early Head Start Reports
  - 7.2.1. Head Start Budget and Expenditure Reports
  - 7.2.2. In Kind (Match) Reports
  - 7.2.3. Credit Card Expenditure Reports
  - 7.2.4. Early Childhood Service Report Submittal Matrix
- 7.3. Program Fiscal Report
  - 7.3.1. Contract Status Summary by Program Report
- 7.4. Agency Fiscal Statements
  - 7.4.1. ATCAA Balance Sheet
  - 7.4.2. ATCAA Revenue/Expenditure Report
  - 7.4.3. Housing Support Account – Tuolumne Properties and Varley Place
  - 7.4.4. Fiscal Officer Narrative

**8. FUTURE BOARD MEETING: *Friday, December 12, 2024***

**9. ADJOURNMENT:**

LATE AGENDA MATERIAL: Late agenda material can be inspected at the ATCAA Jackson Service Center 10590. State Hwy. 88 Jackson, CA and the ATCAA Sonora Service Center 427 N. State Hwy. 49 Sonora, CA.

SPECIAL NEEDS: Persons who need auxiliary aids or services are requested to call our Sonora Service Center at 209-533-1397 or our Jackson Service Center at 209-223-1485 during business hours at least 48 hours before the meeting so appropriate arrangements may be made.