

## AMADOR TUOLUMNE COMMUNITY ACTION AGENCY

### Amador Tuolumne Community Action Agency INTERNAL AFFAIRS COMMITTEE MEETING

*Tuesday, July 22, 2025 | 9:00 A.M.*

### LOCATIONS

Host, Cheryl Clark: **ATCAA Sonora Service Center**, 427 N. Hwy 49, Ste. 305, Sonora, CA 95370 (209) 533-1397

Host, Joseph Bors, Janessa Stone: **ATCAA Jackson Service Center**, 10590 Hwy 88, Jackson, CA 95642 (209) 223-1485

### AGENDA

**1. CALL TO ORDER:**

**2. ROLL CALL:**

ATCAA Internal Affairs Committee Members		
	<i>Frank Axe, ATCAA Vice-Chair, Committee Chair</i>	A-LI
	Mary Pulskamp	A-LI
	Lynn Morgan	A-PRI
	Andy Merrill	T-PUB
	Diane Bennett	T-PRI

ATCAA Staff	
	Joseph Bors, Executive Director
	Janessa Stone, Board Secretary
	Cheryl Clark, Sonora Front Desk Secretary
	Cheri Cunningham, Human Resources Director
	Alicia Watson, Human Resources Coordinator

**Others Present:**

- 3. PUBLIC MATTERS NOT ON THE AGENDA:** Discussion items only, no action to be taken. Any person may address the Board at this time upon any subject; however, any matter that requires action may be referred to Staff and/or Committee for a report and recommendation for possible action at a subsequent Board meeting. Please note there is a five (5) minute limit per topic.

**4. CONSENT CALENDAR:**

- 4.1.** Consideration and Approval of Minutes from *Wednesday, August 07, 2025* and *Tuesday, April 22, 2025 (Org. Std. 2.3) (ACTION ITEM)*

**5. OLD BUSINESS:**

- 5.1.** Request for Approval of Revised Personnel Policies (**ACTION ITEM**)
- 5.1.1.** 6.17 Reproductive Loss Leave (*Revisited*)
- 5.1.2.** 6.2 Paid Time Off
- 5.1.3.** 6.9 Unpaid Time Off

**6. ADJOURNMENT:**

**LATE AGENDA MATERIAL:** Late agenda material can be inspected at the ATCAA Jackson Service Center 10590, State Hwy. 88 Jackson, CA and the ATCAA Sonora Service Center 427 N. State Hwy. 49 Sonora, CA.

**SPECIAL NEEDS:** Persons who need auxiliary aids or services are requested to call our Sonora Service Center at 209-533-1397 or our Jackson Service Center at 209-223-1485 during business hours at least 48 hours before the meeting so appropriate arrangements may be made.