

# 2020-2021 Community Action Plan

## California Department of Community Services and Development

### Community Services Block Grant



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## Purpose

The Community Action Plan (CAP) serves as a two (2) year roadmap demonstrating how Community Services Block Grant (CSBG) agencies plan to deliver CSBG services. The CAP identifies and assesses poverty related needs and resources in the community and establishes a detailed plan, goals and priorities for delivering those services to individuals and families most affected by poverty. CSBG funds may be used to support activities that assist low-income families and individuals, homeless families and individuals, migrant or seasonal farm workers and elderly low-income individuals and families by removing obstacles and solving problems that block the achievement of self-sufficiency. Community Action Plans must comply with Organizational Standards and state and federal laws, as outlined below.

## Compliance with CSBG Organizational Standards

As described in the Office of Community Services (OCS) Information Memorandum (IM) #138 dated January 26, 2015, CSBG agencies will comply with implementation of the Organizational Standards. CSD has identified the Organizational Standards that provide guidance for the development of a comprehensive Community Needs Assessment. The following is a list of Organizational Standards that will be met upon completion of the CAP and CNA. This section is informational only, and narrative responses are not required in this section. Agencies are encouraged to utilize this list as a resource when completing Organizational Standards annually (Appendix A).

## State Assurances

As required by the CSBG Act, Public Law 105-285, states are required to submit a state plan as a condition to receive funding. Information provided in the CAP by agencies is included in California's State Plan. Alongside Organizational Standards, the state will be reporting on State Accountability Measures in order to ensure accountability and improve program performance. The following is a list of state assurances that will be met upon completion of the CAP. This section is informational only, and narrative responses are not required in this section (Appendix B).

## Federal Assurances and Certification

Public Law 105-285, s. 676(b) establishes federal assurances agencies are to comply with. CSD, in its state plan submission, provides a narrative describing how the agencies in California will comply with the assurances. By completing and submitting this Community Action Plan, your agency certifies that it will comply with all Federal Assurances and any other laws, rules, and statutes in the performance of the activities funded through this grant. **(Federal Assurances can be found in the CSBG Act Section 676)**

The following is a list of federal assurances that will be met upon completion of the CAP. This section is informational only, and narrative responses are not required in this section (Appendix C).

## 2020/2021 Community Action Plan Checklist

The following is a check list of the components to be included in the CAP. The CAP is to be received by CSD no later than June 30, 2019:

- Cover Page and Certification**
- Vision Statement**
- Mission Statement**
- Tripartite Board of Directors**
- Documentation of Public Hearing(s)**
- Community Needs Assessment**
- Community Needs Assessment Process**
- Community Needs Assessment Results**
- Service Delivery System**
- Linkages and Funding Coordination**
- Monitoring**
- Data Analysis and Evaluation**
- Appendices (Optional)**

**COMMUNITY SERVICES BLOCK GRANT (CSBG)  
2020/2021 Program Year Community Action Plan  
Cover Page and Certification**

|                  |         |
|------------------|---------|
| Submission Date: | 6/28/19 |
|------------------|---------|

**Agency Contact Person Regarding the Community Action Plan:**


|        |                      |
|--------|----------------------|
| Name:  | Joe Bors             |
| Title: | Executive Director   |
| Phone: | 209-223-1485 ext 224 |
| Email: | jbors@atcaa.org      |

OR

|        |                                |
|--------|--------------------------------|
| Name:  | Rachel Leach                   |
| Title: | CSBG Coordinator/Records Clerk |
| Phone: | 209-223-1485 ext 247           |
| Email: | rleach@atcaa.org               |

**Certification of Community Action Plan and Assurances**

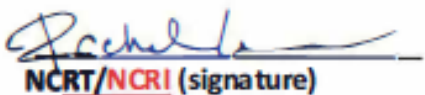
The undersigned hereby certify that this agency complies with the Assurances and Requirements of this FFY 2020/2021 Community Action Plan (CAP) and the information in this CAP is correct and has been authorized by the governing body of this organization.

|                            |   |         |
|----------------------------|---|---------|
| Lloyd Schneider            |  | 6/25/19 |
| Board Chair (printed name) | Board Chair (signature)   | Date    |

|                                   |  |         |
|-----------------------------------|--|---------|
| Joe Bors                          |  | 6/25/19 |
| Executive Director (printed name) | Executive Director (signature)   | Date    |

**Certification of ROMA Trainer  
*(If applicable)***

The undersigned hereby certifies that this organization's Community Action plan and strategic plan document the continuous use of the full Results Oriented Management and Accountability (ROMA) cycle or comparable system (assessment, planning, implementation, achievement of results, and evaluation).

|                          |  |         |
|--------------------------|--|---------|
| Rachel Leach             |  | 6/26/19 |
| NCRT/NCRI (printed name) | NCRT/NCRI (signature)  | Date    |

**CSD Use Only:**

|                    |                |              |
|--------------------|----------------|--------------|
| Date CAP Received: | Date Accepted: | Accepted By: |
|                    |                |              |

## **Vision Statement**

Our Vision is for residents to be self-reliant, healthy, free from economic hardship, feeling sustained by the support of community and family, and able to achieve their maximum potential as engaged citizens.

## **Mission Statement**

To help individuals in Amador and Tuolumne Counties toward self-sufficiency.

To support local residents in becoming involved and contributing members of our community.

To promote family and other supportive environments so that children, youth and elders can achieve their maximum potential.

And, finally, to form partnerships and coalitions within the community to meet those needs.

## Tripartite Board of Directors

(Organizational Standards 5.1, 5.2, CSBG Act Section 676(b)(10))

Section 676B of the Community Services Block Grant Reauthorization Act of 1998 requires that, as a condition of designation, private nonprofit entities and public organizations administer their CSBG program through tripartite boards that *“fully participate in the development, planning, implementation, and evaluation of the program to serve low-income communities.”*

1. Describe your agency’s procedures for establishing adequate board representation under which a low-income individual(s), community organization, religious organizations, or representative of low-income individuals that considers its organization or low-income individuals to be inadequately represented on the board (or other mechanism) of the agency to petition for adequate representation. Please place emphasis on the *low-income individuals* on your board. (Organizational Standards 5.2, CSBG Act Section 676(b)(10))

The ATCAA by-laws includes a procedure for a low-income individual(s), community organization, religious organization, or representative of low-income individuals that considers its organization or low-income individuals to be inadequately represented on the board (or other mechanism) of the agency to petition for adequate representation.

The bylaws describe the procedures for representation on the Board, including low-income and private sector representation. Persons wishing to serve as a representative of the low-income community must circulate a petition to be signed by a minimum of 25 low-income residents of the county. The Board reviews and accepts or rejects petitions for a Board seat. This selection process assures maximum feasible participation of the low-income community.

Private sector representation includes members of business, industry, labor, religion, and other major groups and interests in the community. No private sector organization is allowed to have more than one Board seat in order to assure balanced representation. Priority for representation is given to organizations demonstrating a commitment to advancing the purposes and activities of ATCAA; organizations representing diverse views or a wide scope of labor, business, or social service interests; and social service, business, or labor organizations whose constituency is not represented on the Board.

ATCAA is a public agency created by the Boards of Supervisors of Amador and Tuolumne Counties. As such, the Board of Supervisors of each county appoints two members to the ATCAA Board. These supervisors represent all segments of the community counties, including the low-income community. A third public sector member from each county is appointed by the respective County Board of Supervisors. As an example the City of Sonora holds the third public sector seat in Tuolumne County. Each County has three public sector seats. As a public agency, ATCAA is also subject to the California Brown Act which requires meetings be conducted in public, have advance notice, be open to all, and allow members of the public to address the Board on issues both on and off the agenda. (Appendix 1, ATCAA BOD Roster)



2. Please describe how the individuals on your Advisory or Governing Board are involved in the decision-making process and participate in the development, planning, implementation and evaluation of programs funded under CSBG to meet the requirements listed above. (Organizational Standard 5.1)

As outlined in the ATCAA By-Laws, the Governing Board is fully immersed in the decision-making process and participates in the development, planning, implementation and evaluation of CSBG funded programs. The Board has the power to exercise all powers that the Joint Powers Governing Board chooses to delegate to the ATCAA Board, beginning with the selection of the ATCAA Executive Director.

The Board selects the officers and the Committees of the Board Council. They determine policy and define shared responsibility for oversight of the delivery of the Head Start services and the decision-making process, including impasse procedures, with the ATCAA Head Start Parent Policy Council, in accordance with the Head Start Act.

The Board determines administration polices and rules for ATCAA; approve program polices that will be determinants for proposals and budgets; approves all evaluation and assessment studies and reports; and oversees the extent and the quality of all ATCAA programs and impact on the low-income population.

The Board approves polices that determine arrangements for delegating the planning, conduct, or evaluation of a component of the work program, including owning property, entering leases and entering contracts. The Board also approves the ATCAA Personnel Polices and the agency budget and administrative budget detail and approves the Community Action Plan and all agency strategic plans.

## Documentation of Public Hearing(s)

California Government Code 12747(b)-(d) requires all agencies to conduct a public hearing in conjunction with their CAP. In pursuant with this Article, **agencies must prepare and present the completed CAP for public review and comment.** The public hearing process must be documented to include how the hearing was advertised and all testimony presented by the low-income and identify whether the concerns expressed by that testimony are addressed in the CAP.

The agency shall conduct at least one public hearing and provide for a public comment period.

**Note: Public hearing(s) shall not be held outside of the service area(s)**

1. The agency has made (or will make) the plan available for review using the following process:

**Public Hearing**

Date: June 3, 2019

Location: ATCAA Sonora Service Center (Tuolumne County)

Date: June 5, 2019

Location: ATCAA Jackson Service Center (Amador County)

**Public Comment Period**

Inclusive Dates for Comment: June 3, 2019 and June 5, 2019

2. When and where was/will be the Public Hearing Notice(s) published or posted? List the dates and where below:

**\*Submit a copy of published notice(s) with the CAP Application for documentation purposes.**

| Date     | Where (name of newspaper, website, or public place posted)  |
|----------|---|
| 5/21-6/5 | Flyer posted in the Jackson Service Center Lobby (Amador County)  |
| 5/21-6/5 | 3 flyers posted in Tuolumne: 3 <sup>rd</sup> floor Sonora Service Center Lobby and 2 <sup>nd</sup> floor ATCAA Head Start and Housing departments (Tuolumne County) |
| 5/21-6/5 | Flyer posted in Tuolumne County ATCAA Shelters  |
| 5/21-6/5 | Flyer posted in Amador County ATCAA Shelters  |
| 5/21-6/5 | ATCAA Website, Facebook, Twitter , Ledger Dispatch, Buy and Sell, Union Democrat (See appendix 5)   |

## Community Needs Assessment

Public law 105-285 requires the state to secure from each agency, as a condition to receive funding, a CAP which includes a Community Needs Assessment (CNA) for the community served. Additionally, state law requires each CSBG agency to develop a CAP that assess poverty-related needs, available resources, feasible goals and strategies, and that yields program priorities consistent with standards of effectiveness established for the program (*California Government Code 12747(a)*).

As part of the CNA process, each organization will analyze both qualitative and quantitative data to provide a comprehensive “picture” of their service area. To assist the collection of quantitative data, CSD has provided a link to a dashboard with the latest Census data with easily available indicators at the county level.

[https://public.tableau.com/profile/benjamin.yeager#!/vizhome/Cap\\_Assessment/CAPData](https://public.tableau.com/profile/benjamin.yeager#!/vizhome/Cap_Assessment/CAPData)

The link gives agencies access to the five-year American Community Survey (ACS) data for every county in the state. By clicking on a county, the user will have access to quantitative data such as the poverty rate, median income information, and unemployment rate.

| Helpful Resources   |   |  |
|---|---|--|
| <b>United States Census Bureau</b><br>Poverty Data<br><br><a href="#">click here</a>  | <b>State of California Department of Justice</b><br>Statistics by City and County<br><br><a href="#">click here</a>           | <b>U.S. Department of Housing and Urban Development</b><br>Homelessness Assistance<br><br><a href="#">click here</a> |
| <b>Employment Development Department</b><br><b>Unemployment Insurance Information by County</b><br><br><a href="#">click here</a>             | <b>California Department of Education</b><br>Facts about California Schools Using DataQuest<br><br><a href="#">click here</a> | <b>California Department of Public Health</b><br>Statistical Data<br><br><a href="#">click here</a>                  |
| <b>Bureau of Labor Statistics</b><br>Labor Data<br><br><a href="#">click here</a>   | <b>California Department of Finance</b><br>Various Projections/ Estimates<br><br><a href="#">click here</a>                   | <b>Community Action Partnership</b><br>Community Action guide to develop a CNA<br><br><a href="#">click here</a>     |
| <b>A Comprehensive Community Needs Assessment (CCNA) Tool</b><br>Statistical Data to assist CNA development<br><br><a href="#">click here</a> |   |  |

## Community Needs Assessment Process

(Organizational Standards 1.1, 1.2, 1.3, 2.2, 3.2, 3.3, 3.4, 3.5)

The CNA captures the problems and conditions of poverty in the agency's service area based on objective, verifiable data and information gathered through various sources. Identified problems and conditions must be substantiated by corroboration through public forums, customer questionnaires, surveys, statistical data, evaluation studies, key informants, and/or other reliable sources. The CNA should be comprehensive and serve as the basis for the agency's goals, and program delivery strategies as reported on the CSBG Annual Report. The CNA should describe local poverty-related needs and be used to prioritize eligible activities offered to low-income community members over the next two (2) years.

***Please indicate which combination of activities was used in completing the CNA, including when and how these activities occurred in the spaces below. If the activity was not used, please type N/A or Not Used.***

|                           |  |
|---------------------------|--|
| <b>Focus Groups</b>       | Client and Stakeholder focus groups                      |
| <b>Asset Mapping</b>      | Performed with partner agencies                          |
| <b>Surveys</b>            | ATCAA's 2018 Client Needs Survey                         |
| <b>Community Dialogue</b> | 2 Public Meetings  |
| <b>Interviews</b>         | N/A  |
| <b>Public Records</b>     | Census data, secondary community assessments and reports |

***Date of most recent completed CNA: May 30, 2019***

***Date CNA approved by Tripartite Board (most recent): June 14, 2019***

(Organizational Standard 3.5.)

Your responses to the questions below should describe how the agency ensures that the CNA reflects the current priorities of the low-income population in the service area, beyond the legal requirements for a local public hearing of the CAP.

1. For each key sector of the community listed below, summarize the information gathered from each sector and how it was used to assess needs and resources during the needs assessment process (or other planning process throughout the year). These sectors should include at minimum: community-based organizations, faith-based organizations, private sector, public sector, and educational institutions. (Organizational Standard 2.2) (Appendix 4, ATCAA Collaborations and Partner Agencies)

As a rural area provider ATCAA works closely with groups from all sectors. We are aware of the needs assessments done by organizations in our area and often participate in their surveys. We participate in the surveys of each County's First 5 Committees and two hospital community health surveys mandated under the Affordable Care Act; we are the lead agency in our regional four county Continuum of Care Homeless survey with over twenty organizations participating. We collaborate with our two local area foundations on community assessments, and work with the two Interfaith Food Banks on nutrition and emergency food needs. We are the lead agency in the 40-member YES Partnership Collaboration, including faith-based, private sector, education and law enforcement representatives and participate in local surveys including work with the County schools Office on assuring the Healthy Kids survey is implemented. The Partnership uses the survey to assess greatest needs for school-aged children. We also participate in the Social Service Transportation Advisory Committee who oversees the local transportation needs survey. Many of these surveys are mandated to be performed every 3-5 years, such as the transportation survey, the Area Agency on Aging Survey, the Hospital survey, Health Department Maternal Wellness survey, and the Childcare Planning Council survey. We work together to try to combine these surveys and survey tools as much as we can and work with our local foundation and the private sector to help fund the reports. ATCAA collaborates to add questions related to basic needs and poverty to surveys done by these partner agencies. We also review and assimilate the data from these reports into our own needs assessment to provide the best broad-based results in our community needs assessments. (Appendix 4, ATCAA Collaborations and Partner Agencies)

2. Describe the causes and conditions that contribute to poverty affecting the community in your service area. (Organizational Standard 3.4)

The causes of poverty in our service area have included the lack of any major industry or jobs that pay an affordable wage. Over the past decade the lack of affordable housing has increased to where even median income families can not find housing. A large fire in Calaveras County which at the time was the fifth largest in the State, greatly reduced the local affordable housing. As an adjoining county the impact to Amador County has also been great. Aside from jobs and lack of housing, substance abuse increases impact on poverty and is seen on the rise in our homeless population. The lack of transportation is a factor in people being able to hold a job with no operating vehicle and the lack of affordable child care, especially infant care is also a contributing factor.

3. Describe your agency's approach or system for collecting, analyzing, and reporting customer satisfaction data to the governing board. (Organizational Standard 1.3)

Customer and Community input are valued by ATCAA as critical to future planning and setting goals for continual quality targeting service enhancements. ATCAA customers include the full community with a focus on low-income and vulnerable populations, ATCAA client base, our Community Partners, and ATCAA staff, Board, and volunteers. ATCAA has a wide range of services, all very different in scope and client base. ATCAA's approach to customer satisfaction, community needs assessment, and program evaluation is tailored individually to each program area. These processes are outcome based, developed at the time the service is initiated and reviewed by program leadership on an ongoing basis. Data is analyzed and distributed to the Board at least annually. (Appendix 2, ATCAA Satisfaction Survey Results)

4. Describe how your agency collected and included current data specific to poverty and its prevalence related to gender, age, and race/ethnicity for your service area. (Organizational Standard 3.2)

ATCAA uses several sources to collect data specific to poverty and its prevalence related to gender, age, and race/ethnicity in Amador and Tuolumne Counties to assure that we are reaching those in need of service. Such sources include: Amador and Tuolumne Counties Healthy Kids Survey Reports, Sutter Amador Hospital Health Needs Assessment, Central Sierra Continuum of Care Point In Time survey, Area 12 Agency on Aging, Sutter Amador Health Needs Assessment, Amador County Needs Assessment, Tuolumne County Health Needs Assessment and the US Census Bureau American Community Survey (ACS).

ATCAA also uses an agency wide data base called Bell Data as its client/customer demographic data collection system and utilized this data to see trends in service needs, service growth, and identification of new geographic areas of poverty. This system is integrated with the HMIS system to provide housing information. We are also able to integrate the CSD ServTraQ so to avoid duplicate entries. (Appendix 3, Amador and Tuolumne County Poverty Tables-US Census Bureau)

5. Briefly summarize the type of both qualitative and quantitative data collected and analyzed as part of the needs assessment process. (Organizational Standard 3.3)

ATCAA uses a variety of methods to collect and analyze data relevant to poverty and the needs of low-income individuals and families in Amador and Tuolumne Counties.

- Surveys of ATCAA Clients and Community Agencies/Partners surveys
- Client exit surveys in Head Start when a child exits a program
- Client exit surveys when families leave the homeless shelter
- Data collection and reporting from ATCAA programs using Bell Data, ServTraQ, and COPA for Head Start
- Demographic and poverty prevalence data from the US Census and California Finance Dept. data
- Community Needs Focus Groups
- Local county-level assessments
- Qualitative information is shared at monthly service provider meetings held in each county. ATCAA also holds a monthly staff meeting where staff share updates on programs and often discuss emerging needs they are seeing in their work

6. Describe how the agency analyzes information collected from low-income individuals as part of the community needs assessment process. (Organizational Standard 1.1, 1.2)

There were three ways that ATCAA used client information in the needs assessment process. First, we provided two focus groups, receiving verbal information from clients. We also reviewed information through written needs assessment surveys and program exit surveys where clients provided information about their greatest needs. On a regular basis ATCAA accesses the agency wide data base to retrieve and utilize information received from intake forms.

This information is used to assess pockets of poverty, population changes and needs of clients. The information that ATCAA collects from our low-income clients is studied and analyzed by members of the agency decision-making apparatus at all levels. As we take in the new information brought to us from our clients, we examine the data to see what it says about the community we are serving, and whether our programs are geared towards meeting the needs of the community. From our executive director to our agency board, and from our program directors to our ROMA implementers, the data collected is analyzed to better reach members of the community and serve the needs of our clients.

## Community Needs Assessment Results

(Organizational Standard 3.4, 4.2, 4.3, CSBG Act Section 5.76(b)(12))

*Utilize the table below to list the needs identified in your Community Needs Assessment. If additional space is needed, insert a new row.*

### Needs Table

| Needs Identified                            | Integral to Agency Mission<br>(Yes/No) | Currently Addressing<br>(Yes/No) | Agency Priority<br>(Yes/No) |
|---|--|----------------------------------|-----------------------------|
| Affordable Housing/Rentals                  | Yes                                    | Yes                              | Yes                         |
| Medical/Dental/Mental Health Services       | Yes                                    | Yes                              | Yes                         |
| PG&E/Propane                                | Yes                                    | Yes                              | Yes                         |
| Food/Food Stamps                            | Yes                                    | Yes                              | Yes                         |
| Transportation/Gasoline                     | Yes                                    | Yes                              | Yes                         |
| Affordable Childcare                        | Yes                                    | Yes                              | Yes                         |
| Available Jobs                              | Yes                                    | Yes                              | Yes                         |
| Outreach and linkages with partner agencies | Yes                                    | Yes                              | Yes                         |

**Needs Identified:** list the needs identified in your most recent Needs Assessment.

**Integral to Agency Mission:** indicate yes/no if the identified need aligns with your agency mission.

**Currently Addressing:** indicate yes/no if your agency is already addressing the identified need.

**Agency Priority:** indicate yes/no if the identified need will be addressed either directly or indirectly.

For needs marked “no” in “Agency Priority”, please describe how the gap was identified, (CNA, surveys, focus groups, etc.) and why the gap exists (Federal rules, state rules, lack of funding/resources, etc.) Explain how your agency plans to coordinate services and funding with other organizations to address these service gaps. Include how you ensure that funds are not used to duplicate services. If you will not be coordinating services to address the service gaps, please explain why.

(CSBG Act Section 676b(3)(B),(5), State Assurance 12760)



**Refer to Needs Table. For needs marked “yes” in “Agency Priority”, please stack rank according to priority, and complete the table below. If additional space is needed, insert a new row.**

**Priority Ranking Table**

| Agency Priorities                     | Description of programs/services/activities  | Agency/Community/<br>Family & Individual | Indicator/Service<br>Category<br><br>(CNPI, FNPI, SRV) |
|---------------------------------------|--|--|--|
| Affordable Housing/Rentals            | ATCAA addresses the need for housing through rental assistance, Varley Place Veterans housing, homeless shelters, transitional housing with assistance in providing housing resources and classes in good tenant practices   | Family & Individual                      | FNPI 4, SRV 4  |
| Affordable Childcare                  | ATCAA provides childcare for low income children 0-5 years of age through Head Start/Early Head Start. ATCAA provides childcare to its adult students at ATCAA’s Family Learning Center.   | Family                                   | FNPI 2, SRV 2  |
| Food/Food Stamps                      | ATCAA Foodbank provides healthy foods to residents at no cost and provides information on how to shop and prepare healthy low-cost meals.  | Family & Individual                      | SRV 5  |
| PG&E/Propane                          | ATCAA assists low- income residents with Propane and PG&E payment assistance, and home weatherization to reduce heating/costs with information on energy efficiency  | Family & Individual                      | SRV 4  |
| Medical/Dental/Mental Health Services | -ATCAA shelter clients are linked to free and affordable medical/mental health and dental care and assisted with MediCal forms completion with transportation to appointment.<br>-Head Start/Early Head Start children are provided with hearing and dental screening, immunizations and referrals to affordable medical and dental care and their parents/guardians are provided no cost mental health services.<br>-ATCAA’s Promotores and Family Learning Program assists clients in seeking health/mental health and wellness services, translation, and flu shots | Family & Individual                      | SRV 5  |
| Transportation/Gasoline               | ATCAA provides transportation bus vouchers and direct transportation to shelter clients to health-related appointments. ATCAA staff attend and participate in the counties Social Services Transportation Advisory Committees to inform the Committee on low-income transportation needs.  | Individual                               | SRV 7  |

|   |  |                     |                                |
|---|--|---------------------|--------------------------------|
| Available Jobs                              | Family Learning Center, shelter and Smart Money class attendees learn entry job skills, resume writing, job listings, and basic literacy skills needed for employment. ATCAA refers clients to the Job Connection and with job training placement at ATCAA and with ATCAA clients. | Family & Individual | FNPI 1, SRV 1<br>FNPI 2, SRV 2 |
| Outreach and linkages with partner agencies | ATCAA provides outreach at local events, through Facebook, local outlets and ATCAA's website. Staff work with partner agencies through collaborative meetings and coalitions, and through speaking engagements formally and informally.  | Agency              | SRV 7                          |

**Agency Priorities:** Stack rank your agency priorities with the top priority ranking #1.

**Description of programs/services/activities:** Briefly describe the program, service or activity that your agency will directly provide to address the need. Identify the number of clients to be served or the number of units offered, including timeframes for each.

**Agency/Community/Family & Individual:** Identify if the need is agency, community, or family/individual level.

**Indicator/Service Category (CNPI, FNPI, SRV):** Indicate which indicator or service will be reported in annual report.

**Reporting Strategies Table**

*Utilize the table below to identify the reporting strategies for each Indicator/Service Category as identified in the Priority Ranking Table. If additional space is needed, insert a new row.*

| Indicator/Service Category<br>(CNPI, FNPI, SRV) | Measurement Tool  | Data Source, Collection Procedure, Personnel  | Frequency of Data Collection and Reporting  |
|---|---|---|---|
| FNPI 4, SRV 4                                   | Automated case management system – clients served<br><br>Shelter log                | Data collected at intake and entered into automated housing information system by the Housing staff<br><br>Log of rental assistance payments is kept by the case manager<br><br>Follow up progress data is entered into case record | Data is collected weekly, quarterly and annually and reported quarterly to the Program Director   |
| FNPI 2, SRV 2                                   | Client case record-enrollment   | Client application -data is collected at time of intake and entered into automated case file by the Early/Head Start staff<br><br>Follow up progress data is entered into case record   | Data is collected on an ongoing basis and reported monthly to the Program Director and annually to the ATCAA Board and Executive Director |
| SRV 5   | (1) Sign in sheet service log -number of persons served<br><br>(2) Distribution log | (1) Data collected from the client application and entered into a spreadsheet by Foodbank Manager<br><br>(2) Schools and Partner Pantries: data is collected from application, if eligible an agreement is made                     | Data is collected and reported monthly to funder and annually to the ATCAA Board and Executive Director                                   |
| SRV 4   | Case records- number of households served   | Data collected at intake and entered into automated case record by the Energy outreach workers  | Data collected on an ongoing basis and reported monthly to the funder and annually to the ATCAA Board and Executive Director              |
| SRV 5   | Sign in sheets<br><br>Client case records/files                                     | Data collected from client applications and entered into the appropriate system for Foodbank, Housing and Early/Head Start by corresponding staff   | Data is collected and reported as least annually to the Program Director  |

|                                |  |  |  |
|--------------------------------|--|--|--|
| SRV 7                          | Client case record   | Data collected and entered into automated case record by the appropriate Housing staff   | Data is collected on an ongoing basis and reported at least annually to the Program Director   |
| FNPI 1, SRV 1<br>FNPI 2, SRV 2 | Client file –employment is self-reported<br><br>Sign in sheets<br><br>Referral log                   | Data is collected and entered into the client file by the Housing staff<br><br>Available job information is collected and shared with clients  | Data is collected on an ongoing basis and reported at least annually to the Housing Directed   |
| SRV 7                          | (1) Phone and walk-in log<br><br>(2) Amador centralized referral form<br><br>(3) Partner agency list | (1) Front office secretary logs the number of referrals provided to clients<br><br>(2) FRS Director compiles referral data from intake forms<br><br>(3) Partner/Linkages are updated by the Program Directors and compiled by the CSBG Coordinator | (1) Data is collected on a daily basis and reported monthly<br><br>(2) Data is collected on an ongoing basis and reported at least annually<br><br>(3) Data is collected on an ongoing basis and reported annually |

**Indicator/Service Category:** Refer to Indicator/Service Category in last column of the Priority Ranking Table.

**Measurement Tool:** Identify the type of tool used to collect or measure the outcome.

**Data Source, Collection Procedure, Personnel:** Describe the source of data, how it is collected, and staff assigned to the task(s). Be specific and provide detail for activity both internal and external to the agency.

**Frequency of Data Collection and Reporting:** Describe how often data is collected and reported internally and externally. Include documentation available.

## Service Delivery System

(CSBG Act Section 676(b)(3)(A))

Describe the overall Service Delivery System for services provided with CSBG funds and describe your agency's services enhance and/or differ from those offered by other providers, i.e. bundled services—please include specific examples.

1. Please describe the agency's service delivery system. Include a description of your client intake process or system. Also specify whether services are delivered via direct services or subcontractors, or a combination of both.

ATCAA has a coordinated service delivery system using a comprehensive centralized intake form used for referral and service provision to clients or those inquiring about access and eligibility through a central ATCAA Service Center. ATCAA serves clients using a case management approach as well as individual direct service model for one time needs. ATCAA's centralized intake procedure records services provided to individual clients using ATCAA's Bell Data information system. ATCAA coordinates its program plans and activities to the best possible extent and does not pursue activities that would result in a duplication of services to the same client. ATCAA collaborates and partners with many local groups and cross refers to one another to improve program efficacy and so as to not duplicate particular services to the same beneficiaries.

2. Please list your agency's programs/services/activities funded by CSBG, including a brief description, why these were chosen, how they relate to the CNA, and indicate the specific type of costs that CSBG dollars will support (examples: staff salary, program support, case mgmt., T/TA, etc.)

CSBG funds support services that allow ATCAA to help house and shelter homeless and those at risk of becoming homeless; to feed thousands of residents through its food bank; to assist low-income individuals pay their energy bills; to weatherize the homes of low-income clients; to support youth in areas of suicide prevention, emotional support and family therapy; and to provide child care through the Head Start and State Preschool programs. These areas of need have been repeatedly shown to be of highest value to the low-income populations of Amador and Tuolumne counties when community needs assessments are done. As noted in our most recent funding application, the specific CSBG grant that is annually provided to the Amador Tuolumne Community Action Agency leverages over \$8,000,000 in program funds – the vast majority of which is for staff salary and benefits. Additional costs include program supplies, contracted labor and occupancy expenses.

ATCAA uses CSBG dollars to leverage funding for private and public funding resources. ATCAA is an umbrella agency that oversees more than 8 million dollars from federal, state, and private funding sources with over 50 contracts. ATCAA utilizes CSBG for support for the overall administration, the fiscal oversight, and Board functions for programs that cannot pay their full admin costs. This is perfect leveraging as ATCAA would not be able to provide critical services without the leverage CSBG administration support. In addition to admin leveraging and leveraging capacity building and agencies/program strengthening initiatives where a program or

service can only pay a portion. ATCAA has also invested in CSBG dollars in centralized client database development leveraging HUD funding. ATCAA has leveraged other private and public opportunities to enhance technology. Intra-agency data support and data security is supported and leverages with CSBG funds. Lastly, ATCAA uses CSBG dollars for program outreach and coordinates with other entities and other ATCAA funding streams to enhance the outreach opportunities.

The method ATCAA used to prioritize these goals was by review and integration of all the quantitative and qualitative data and then using a weighting model. While Energy and Food needs were highest in our surveys, most of the surveys were done by Foodbank and Energy assistance clients. We, therefore, modified the weighing of the client surveys with the community reports of other agencies, the focus groups, both client- based focus groups and stakeholder focus group. In doing this process the priorities emerged. It should be noted that many of the areas of needs were very close and nearly equal in the priority listing.

## Linkages and Funding Coordination

(Organizational Standards 2.1-2.4)

(CSBG Act Section 676b(1)(B), (1)(C), (3)(C), (3)(D), (4), (5), (6), (9))

(State Assurance 12747, 12760, 12768)

1. Describe how your agency coordinates funding with other providers in your service area. If there is a formalized coalition of social service providers in your service area, please list the coalitions by name, who participates, and methods used by the coalition to coordinate services/funding. (Organizational Standard 2.1, CSBG Act Section 676(b)(1)(C),(3)(C))

ATCAA is a part of a strong community network of service providers, which have a history of working together to assure needs in the community are met. These organizations cross refer to one another. ATCAA has and will continue to develop and maintain linkages with community groups and agencies to assess and fill gaps in services. ATCAA also links current participants of one program to other programs ATCAA offers. Additionally, ATCAA reviews local area partnering agencies' strategic planning information and associated data as it becomes available publicly which include data from key sectors.

The number of partnerships and referral relationships between ATCAA and referral agencies and groups is extensive. ATCAA keeps data of the agencies it works with, and what programs work with what partners, formally and informally. (Appendix 4, ATCAA Collaborations and Partner Agencies)

2. Provide information on any memorandums of understanding and/or service agreements your agency has with other entities regarding coordination of services/funding. (Organizational Standard 2.1).

In a rural community with scarce resources the local organizations need to work together to provide critical services. ATCAA has over 20 Memorandums of Understanding (MOU's) and service agreements. Most of those agreements are in our Housing, Counseling and Head Start Programs. Examples include MOU's with the Health Dept. for child health services, agreement for dental screening, agreements with schools where we have our sites on their campuses, agreements with Behavioral Health Department for services for children and for the housing clients and MOU's with the Victim Witness for our child counseling program.

ATCAA coordinates with local and regional planning and collaborative groups and partnerships in an ongoing basis; these groups have representation from all sectors of the community and represent service providers as well as clients. Members share current events and activities, their concerns, identifiable issues, and collaborate in developing funding streams and provision of services. ATCAA coordinates and collaborates with local law enforcement agencies to provide activities and programs that include but are not limited to: YES Partnership, Friday Night Live, Opioids Safety Coalition, mentoring, parent support, childcare services/Head Start, health education, and home visiting/case management. ATCAA provides no formal after school childcare program, but we coordinate extensively with schools and agencies that provide this service. We also participate in the local childcare planning councils and the First 5 agencies.

3. Describe how your agency utilizes information gathered from key sectors of the community:

ATCAA utilizes information from all sectors for many purposes. We use information from all sectors to be able to refer and coordinate services. If a low-income person is slightly over income for an ATCAA service and we cannot assist them, we can refer them to another source. If we do not offer a service and a partner agency does, we will refer. Information and referral is a critical service ATCAA provides. It is also important that all sectors know ATCAA services. Next, we use information from all of the below sectors to be able to coordinate and maximize benefits to the low-income population. Sometimes we can merge our efforts and resources in outreach or in resource development. We use information from agencies to assess emerging needs that can be addressed immediately by our community. We use information for fire prevention safety or coordination when there is a fire with our Lifeline homebound seniors or assistance from our Foodbank to provide food until the Red Cross comes in.

- a. Community-Based: our homeless shelter shares information and coordinates with the providers of Domestic Violence shelters to share resources to assist client.
- b. Faith-Based: Our Foodbank works closely with the Interfaith Food Closet providing food and food sources and sharing resources
- c. Private sector (local utility companies, charitable organizations, local food banks): Our Energy program works closely with several propane companies to negotiate payment schedules with clients. We also receive donations of food from markets, share community needs with service clubs who share the info, raise donations and help with information booths.
- d. Public Sector (social services departments, state agencies): We coordinate very closely with our Health Departments and Social Services sharing information about needs, resources, new opportunities and they refer and fund our family learning program.
- e. Educational Institutions (local school districts, colleges): We work with Columbia College to introduce our Family learning students to the college environment. CC teaches classes at our facility and we provide a small Foodbank at the college.

Describe how your agency will coordinate and partner with other organizations in your service area. (Organizational Standard 2.2, CSBG Act Section 676(b)(3)(C), (9))

ATCAA will continue to coordinate services formally and informally. Formally we coordinate and partner through the development of MOU's with partner agencies. The formal coordination is the key to quality service delivery and happens at ATCAA daily as we communicate with our partners in meetings and through outreach and building relationships with school districts, outreach workers from other organizations, law enforcement, pastors, teachers, and media workers. We attend and sit on over 20 different councils and those meetings are critical to coordination and relationship building. This is where you learn the qualitative information about emerging needs. The more we hear of situations and then share them at our own cross program staff meetings we can generate ideas, study the situation and address the need with our partners. We work together at local health fairs and events.

4. Describe how services are targeted to low income individuals and families and indicate how staff is involved, i.e. attend community meetings, I&R, etc. Include how you ensure that funds are not used to duplicate services. (CSBG Act Section 676(b)(3)(C), 676(b)(9), State Assurance 12760)



Many ATCAA services have income levels mandated by funding sources, such as our Energy, Housing, and Head Start programs. We often have waiting list for fall those services. We use qualitative and quantitative data to target the highest areas of poverty in our counties. For instance, Jamestown Elementary school has the highest poverty level so we will target that school and that community in grant applications, in service prioritization and outreach. Staff is involved in all ATCAA programs in doing outreach to targeted areas of poverty, attending events in low income neighborhoods, targeting low income apartment complexes with information and referral. ATCAA also regularly attends a monthly round table meeting of all service providers held in each county. These meetings and over 20 different councils and collaborations that staff attends provide information about resources and staff learn that another agency may be working on a project we are also working on and we can coordinate to assure there is no duplication of services. In a rural area duplication of any service is very visible and quickly remedied with a coordinated approach.

5. If your agency is a Migrant and Seasonal Farmworker (MSFW) agency, describe how you will coordinate plans and activities with other agencies funded by the department to avoid duplication of services and to maximize services for all eligible beneficiaries. If your agency is not a MSFW, please mark N/A. (State Assurance 12768)

- ATCAA is not a Migrant and Seasonal Farmworker (MSFW) agency

6. Describe how your agency will leverage other funding sources and increase programmatic and/or organizational capacity. Describe your agency's contingency plan for potential funding reductions. (State Assurance 12747)

ATCAA leverages multiple sources of government and non-government funding in its normal course of business as reflected in its \$10 million-dollar budget compared to the CSBG grant. Each program area has more than one funding source and continually seeks additional funding. Each program has a non-restricted donation fund which can be used for unanticipated expenses. The Board also has a designated Contingency fund of unrestricted funding set aside and reflected in the ATCAA audit. Each program has an informal contingency plan though we acknowledge that some programs such as Energy and Head Start have too large a program to continue service with no contract support. ATCAA programs collaborate with other agencies who may be able to assist through short gaps of funding as well.

7. Describe how your agency communicates its activities and its results to the community, including how the number of volunteers and hours are documented. (Organizational Standard 2.3, 2.4)

The system used to track the number of volunteers and volunteer service hours is defined by funder or contract requirements and therefor tailored individually by program and reported monthly by program staff.

ATCAA communicates with target populations in a variety of ways including a comprehensive website, and various social media platforms (Facebook, Instagram, and twitter). ATCAA also

hosts and attends multiple outreach events and special activities annually where individuals can learn about ATCAA and the variety of programs offered.

8. Describe how your agency will address the needs of youth in low-income communities through youth development programs and promote increased community coordination and collaboration in meeting the needs of youth. Describe how your agency will contribute to the expansion of innovative community-based youth development programs that have demonstrated success in preventing or reducing youth crime, such as: programs for the establishment of violence-free zones that would involve youth development and intervention models like youth mediation, youth mentoring, life skills training, job creation, and entrepreneurship programs. (CSBG Act Section 676(b)(1)(B))

ATCAA provides programs for youth that focus on promoting less violent communities, such as drug- and alcohol-free zones; anti-bullying; and social, emotional, psychological, physical, and financial support for low-income youth. ATCAA provides youth development services and youth drug-free activities through Friday Night Live. The YES Partnership, led by ATCAA, is a community-wide coalition that collaborates with local organizations, parents, and teens, to create a drug-free and suicide-safe community by engaging youth in leadership opportunities supporting and providing adult interaction with youth, and developing youth assets.

ATCAA holds two support groups for elementary and high school students called Boy's Council and Girls Circle. The Boys Council is a strengths-based group approach in building supportive environments passage though pre-teen and adolescent years. In this environment, boys and young men gain the vital opportunity to address masculine definitions and behaviors and build their capacities to find their innate value and create quality lives – individually and collectively. The Girls Circle group is a structured support group for girls from 9-18 years, integrating relational theory, resiliency practices, and skills training in a specific format designed to increase positive connection, personal and collective strengths, and competence in girls.

Both groups take an evidence based approach where staff and volunteers are trained and certified in a "train the trainer" model to then teach local community volunteers and community based organization staff to facilitate small confidential groups of boys and girls talking about the hardships and challenges in their lives and strength based group generated solutions and education. This may be around the bullying they may get from being in poverty or to vent regarding issues they face at home and school.

9. Describe how your agency will provide employment and training activities. If your agency uses CSBG funding to provide employment and training services, describe the coordination of employment and training activities as defined in Section 3 of the Workforce and Innovation and Opportunity Act [29 U.S.C. 3102]. (CSBG Act Section 676(b)(5))

ATCAA is an active member of collaborations in both Amador and Tuolumne Counties that encourage and facilitate service coordination among providers and work to prevent duplication of services. These collaborations include government, public social service

provider agencies, non-profit service providers, health care providers, law enforcement, schools, media community organizations and businesses.

ATCAA's Family Learning and Support Program assists low income residents obtain ABE/GED certification; these clients are mentored/coached in job seeking, interviewing opportunities.

ATCAA assists in reducing barriers to initial or continuous employment, such as access to reliable transportation, health care, safe and affordable housing, food assistance, childcare, etc.

ATCAA refers residents seeking employment to the local Job-Connection agency, Mother Lode Job Training Agency.

ATCAA coordinates and collaborates with local agencies to advocate for increased employment development services.

ATCAA offers GED and ESL through its Family Learning and Support Center, a Family Literacy Initiative. These classes include basic employment skills.

ATCAA Foster Youth IDA program helps to educate the youth about career paths, employment or education avenues and assist they in making transitional plans for independent living as young adults.

ATCAA Coach & Learn program teaches basic internet and computer skills.

ATCAA Head Start/ Early Head Start offers entry level jobs, not requiring ESC units, to program parents providing them the opportunity to enter the work force. Once employed, parents are given career advancement opportunities and the flexibility and income to be able to attend school to enhance their education and, if desired, to obtain credits needed for other higher positions within ATCAA Head Start/Early Head Start. ATCAA Head Start/Early Head Start calls this "growing our own".

10. Describe how your agency will provide emergency supplies and services, nutritious foods, and related services to counteract conditions of starvation and malnutrition among low-income individuals. (CSBG Act Section 676(b)(4))

ATCAA provides nutritious and emergency food and related services through the Tuolumne County Food Bank and referral to the Amador County Food Bank, our Head Start program and our two emergency shelters. The ATCAA Food Bank works with the Recreation Department and local libraries to provide three special programs: Senior Fresh Produce program, Food for Kids program and Summer Food program.

Daily nutritious meals are also provided to our Shelter clients. Further, clients are referred to the County Departments of Social Services SNAP program, the local WIC providers, county churches and food pantries, county schools free or reduced lunch program, and the Area 12 Agency on Aging for Senior congregate or home delivered meals.

ATCAA refers clients to appropriate community agencies for additional resources and our Head Start centers all provide nutritious meals for children birth-5 yrs of age.

11. Describe how your agency will ensure coordination between antipoverty programs in each community in the State, and ensure where appropriate, that the emergency energy crisis intervention programs under title XVI (relating to low-income home energy assistance) are conducted in the community. (CSBG Act Section 676(b)(6))

ATCAA offers a home weatherization program (LIHEAP & DOE) that addresses utility cost reduction, energy savings and creates a more suitable living environment. ATCAA prioritizes the elderly and people with disabilities for this program and coordinated the program with public and private partners such as Salvation Army, PG&E, Area agency on Aging Catholic Charities and Social Services Depts.

ATCAA expanded into the area of water conservation assessments and measure installation in 2016 receiving funding to leverage the weatherization program from the California Dept. of Water Resources for the provision of water conservation measures in and outside home as well as water leak detection.

Low- Income Energy Efficiency (LIEE), Pacific Gas and Electric (PG&E) contract enables ATCAA to replace low energy efficiency refrigerators.

ATCAA also works closely with PG&E contracting to outreach and sign up low income residents for the California Alternative Rates for Energy (CARE) program.

Our LIHEAP Energy Crisis Intervention Program, partners with the local Salvation Army, Social Services, non-profits, and Faith- based entities as well as Propane companies and PG & E. The partners work to together to avoid duplication and reserve funding with Salvation Army and HUD funding to serve persons not qualified for LIHEAP.

ATCAA has an excellent history of coordination between its many programs and refers clients to other ATCAA programs, and when serving Calaveras residents, refer clients to available Calaveras services.

12. Describe how your agency will use funds to support innovative community and neighborhood-based initiatives, which may include fatherhood and other initiatives, with the goal of strengthening families and encouraging effective parenting. (CSBG Act Section 676(b)(3)(D))

Every ATCAA program and project has a result of strengthening and improving families. (Reference CSD Form 801). Many of our services are provided through a Case-Management approach, whereby the needs of the whole individual or the whole family are met by one or more of ATCAA's own programs, or through referral.

ATCAA's Head Start Program offers special Fathers education and events

Family Learning and Support Services includes parenting and child development in the literacy curriculum along with basic life and work skills.

Housing Assistance Programs especially at the Family Shelters, offer educational opportunities for parents that strengthen families and encourage effective parenting:

ATCAA Children's therapeutic counseling Program includes time with parents to assist them in parenting with their children.

Our Parent Interactive Therapy Program, where we have therapists certified by UC Davis to provide two way mirror input to the parent on how to work with their child.

ATCAA's Promotores De Salude program assists families with Health and Mental health and resources along with basic community resources for self-sufficiency.

## Monitoring

(CSBG Act Section 678D(a)(1)(B))

1. Describe your agency's specific monitoring activities and how they are related to establishing and maintaining the integrity of the CSBG program, including your process for maintaining high standards of program and fiscal performance.

A combination of monitoring and evaluation methods is used by ATCAA. As a multi- service, diversely funded agency, ATCAA adheres not only to internal monitoring and evaluation but also to that mandated by a wide range of funding sources and contract requirements. Individual contracts and grants establish evaluation and monitoring methods. Since a service may be funded by several separate grants and operate under different contracts several evaluation methods may be used by some services or components of services. These evaluations usually, at minimum, include process evaluation.

ATCAA program goals and objectives and strategies for obtaining them are developed through strategic planning approved by the Board of Directors, which align with the CSBG National Performance Indicators as well as federal, state and non-profit funding source grant development and application processes.

ATCAA Board program review and oversight includes required fiscal reports be presented and approved in accordance with federal granter regulations, bi-monthly programmatic narrative reports that include quantitative and qualitative program successes, outreach, and community linkages.

ATCAA has an internal monitoring and evaluation process that includes: quarterly statistical and narrative reports to the ATCAA Board of Directors, CSBG annual reporting, other specific program reporting requirements of each funder, ATCAA annual report on program activities and accomplishments. All ATCAA programmatic reporting formats, whether internal or external, include client statistics and narrative details that reflect progress toward ATCAA's goals, whether they be outcomes under the CSBG contract or other grant contracts. The frequency of evaluations is usually done on a per family basis model and could be weekly in a shelter, monthly at Head Start with overall review of how the full program did with goals being evaluated annually at the end of the school year at Head start of Family Learning class. Strategic Plan review is annual at a Board annual planning meeting; the Board Program Reviews are done annually.

Family development outcomes are measured for families and individuals participating in ATCAA programs that require regular, long-term contact between families and program staff. These programs follow a comprehensive services approach model either by providing direct service and/or require follow up. These programs may include Family Learning, Head Start, and Shelter Case Management.

Family Learning, Head Start, Shelter Case Management, are funded by different sources and have differing reporting requirements. These programs also have different primary focuses as determined by funding sources. Head Start is a child development program that also addresses

nutrition and health as well as parental development and the parent's role as primary educator for their children. Family Learning provides basic adult education and teaches parents to teach their children and focuses on addressing at-risk areas and strengthening the family. Shelter Case Management is focused on maximizing opportunities for homeless residents to attain and maintain stable housing and employment.

Despite different focuses, as determined by program requirements, the Family Development Matrix is compatible with each of these requirements. This compatibility indicates that despite differing priorities established by funders, these programs in reality share the same purpose-family specific, comprehensive services with the ultimate outcome of self sufficiency and family health.

Family status for Family Literacy, Head Start, Shelter Case Management is measured using the following Family Development Matrix Outcome categories: Shelter, Food and Nutrition, Income and Budget, Employment, Family Relations and Parenting, Youth Education and Development.

Different assessment and monitoring tools are used by each program with the Family Development Matrix being the common element among the programs. Outcome evaluation utilizes a variety of tools and methods that include: Observation, case plans and notes, family self assessment/self reporting, health records, attendance and participation, establishment of and progress toward meeting self-identified goals, interviews, assessments and re- assessments, tests/education standards, specific methods or tools required by funders, meetings with participants, home visits.

Though no program uses all these methods at one time, all use some combination. These methods assure that data are collected to document positive impact made. An assessment or comprehensive intake is made when a person enters the program. There is usually re-evaluation at least six months later. Because of on-going contact, case notes observations, etc. must be made and used between assessment and re-evaluation.

The Family Development Matrix is a tool for summarizing individual family status as identified for the various assessments and tracking methods described above. The matrix also provides a tool for evaluation aggregate status of all program participants.

#### Community Development Outcome Evaluation

The Community Development Outcome Category of Service and Support Systems will be used to show progress of the two counties in providing collaborative, proactive services. Baseline will be the current strong "Safe" status in both counties. "Safe" is determined based on the following community conditions.

- Collaboratives established in each county with a record of working effectively.
- The positive reputation of each collaborative.
- Move toward better understanding and wide use of outcome/impact evaluation.
- Progress in moving toward prevention oriented services.

The expectation is that each community is probably closer to "Thriving" but will remain strongly at "Safe" or better. Status will be measured by observation, anecdotal information, and work products.

#### Agency Development Outcome Evaluation

The Agency Development Matrix Categories of Collaboration and Partnerships and Mission Integration will be used to measure Agency status in working as a team to achieve its mission and working cooperatively with and within the community. Baseline will be "Safe" in both categories. "Safe" is determined based on the following Agency conditions:

- ATCAA is a key and active member in collaboratives and partnerships in both counties.
- Collaboration has been formalized as a program report area to the ATCAA Board of Directors.
- Staff involvement in development Agency vision, mission, and goals.
- Formalized orientation process to inform new employees of ATCAA's mission.
- Commitment to mission included in employee annual evaluation.

Status will be measured through reports to ATCAA Board of Directors, and staff evaluations.

2. If your agency utilizes subcontractors, please describe your process for monitoring the subcontractors. Include the frequency and type (i.e., onsite, desk review, or both)

ATCAA does not sub -contract it's services

3. Describe how your agency ensures that cost and accounting standards of the Office of Management and Budget (OMB) are maintained. (CSBG Act Section 678D(a)(1)(B))

ATCAA is audited annually in accordance with CVR Part 200 which replaced the Office of Management and Budget Circular A-133, Circulars A-187 and A-102. The audit reviews accountability procedures and systems. For example, ATCAA has procedures for tracking grants, including reporting. These procedures cover personnel, vendor accounts, internal accounting, and contract reporting. Procedures are for the time period from notice of funding award to closeout. Reporting processes, also used for CSBG reporting, include contract reporting time frames recorded with appropriate program and fiscal staff and maintained in contract start-up documents, assignment of staff responsibilities for reporting. Schedule for completion of reports and schedule entered into tickler system, copy of submitted reports as proof of completion.

ATCAA has procedures for tracking grants, including reporting. These procedures cover personnel, vendor accounts, internal accounting, and contract reporting. Procedures are for the time period from notice of funding award to closeout. Reporting processes, also used for CSBG reporting, include: Contract reporting time frames recorded with appropriate program and fiscal staff and maintained in contract start-up documents, assignment of staff responsibilities for reporting, schedule for completion of reports and schedule entered into tickler system, copy of submitted reports as proof of completion.



## Data Analysis and Evaluation

(Organizational Standards 4.3, 4.4) (CSBG Act Section 676(b)(12))

1. Describe your methods for evaluating the effectiveness of programs and services, including the frequency of evaluations. (Organizational Standard 4.3)

ATCA utilizes a number of methods for internal and external evaluation and monitoring. ATCAA has over 50 funding sources with 10 service areas that each have mandated evaluation methods specifically geared to each target service. An external evaluation example is child enrollment in Head Start and age appropriate abilities assessed on each child at start of the school year and end of school year. The child evaluation data is then combined program wide and reported to the funding source and to the ATCAA Board. Internally ATCAA's evaluation methods include evaluation of progress on Strategic Plans, Board review of customer and stakeholder satisfaction surveys, intake data questions about service delivery are tabulated and reported, post-service client surveys assess outcomes and client satisfaction. We also use a family development model in our housing program to assess effectiveness of service and family movement to self-sufficiency. Program and budget reports are provided to the Board of Directors.

2. Describe how your agency ensures that updates on the progress of strategies included in your CAP are communicated to your board annually. (Organizational Standard 4.4)

The ATCAA BOD receives updates on program progress with program presentations conducted at every regular BOD meeting allowing Program Managers to educate the BOD on initiatives, successes, outcomes and opportunities. The BOD is also updated at a minimum of once a year on strategies specific to the strategic plan. Annual updates are given to the BOD at the last meeting of the year.

3. Provide 2-3 examples of changes made by your agency to improve service delivery to enhance the impact for individuals, families, and communities with low-incomes based on an in-depth analysis of performance data. (CSBG Act Section 676(b)(12))

### Varley Place

- The need for housing of homeless veterans is high in the Central Sierra. Numerous entities including Veterans Administration (VA), Housing and Urban Development (HUD), and National Alliance to End Homelessness track and report the numeric and human needs of homeless veterans. The Central Sierra is home to a higher than average rate, nationally and state-wide, of veterans in the population.
- When the owner of a vacant office building, in Jackson, came forward with interest in donating the building to ATCAA the notion of veterans housing was not the first thought that came to mind. After some consideration and the availability of funds through California Department of Housing and Community Development (HCD) to create housing for veterans the decision was easy.
- While the decision to do the right thing was easy – the doing was arduous and complicated. As the building owner and property manager ATCAA was able to open Varley Place in 2018

and now works with VASH (Veterans Affairs Supportive Housing), a program that is a joint effort between the Department of Veterans Affairs (VA), Housing and Urban Development (HUD) and Stanislaus local Housing Authority to provide housing to veterans and their families. There are 12 units; three 3-bedroom units, three 2- bedroom units and six 1- bedroom units totaling 33 beds.

- The veteran's house at Varley Place is home to high-needs and vulnerable individuals and families. Some of these barriers include PTSD, mental / physical health issues, and lack of medications, completing necessary medical appointments, remaining literally homeless on the streets, and taking care of basic daily hygiene needs. The hurdles for the residents are many but safe and comfortable housing is no longer one of their hurdles or unmet needs. All of these barriers are addressed with case management upon entry.
- Local Veterans are placed by highest vulnerability and intake and assessment is completed through the Coordinated Entry Systems. This system mandated by HUD ensures highest need clients are housed quickly and supportive on-sight services are connected to each unit. Many local service providers collaborate to bring on sight services and support.
- Varley Place is a new community but is gradually becoming a place of support and possibility. All families and individuals are continuing to receive on going supportive case management. Tenants are now able to stabilize both their mental /physical health needs, give back to their community, and stay safely permanently housed.

#### Continuum of Care (CoC)

- The Central Sierra Continuum of Care (CoC) Program is designed to promote communitywide commitment to the goal of ending homelessness; provide funding for efforts by nonprofit providers, and State and local governments to quickly rehouse homeless individuals and families while minimizing the trauma and dislocation caused to homeless individuals, families, and communities by homelessness; promote access to and effect utilization of mainstream programs by homeless individuals and families; and optimize self-sufficiency among individuals and families experiencing homelessness.
- Central Sierra CoC is comprised of four Counties:
  - Amador, Calaveras, Mariposa, and Tuolumne, all working effectively to end homelessness in the foot hill region. Programs include funding for Permanent supportive housing, Veteran housing, and Transitional housing, Rapid Rehousing for literally homeless, homeless prevention, emergency shelters, and financial literacy.
- The Amador-Tuolumne Community Action Agency has facilitated the CoC for 11 years, carrying the heavy work through all matters of HUD and Housing and Community Development funding. In the past year, many new funding sources dedicated to homelessness and building and acquisition have caused a large growth in the CoC planning group.

- As a CoC capacity building funding has been secured. We analyzed the current structure and Homeless management information systems to understand gaps and needs. Changes implemented include, new governance structure, Technical assistance through the State of CA and HCD, Creating an updated strategic homeless plan, and working towards dedicated funding sources to keep the current data system efficient and streamlined to all four counties for use. By increasing capacity and strengthening CoC systems, applications for ongoing dedicated funding will be secured. Clients in all counties will continue to receive not only homeless services and emergency housing needs met, but counties will use new funding streams to build workforce housing and dedicate new building needs towards low income residents.

## Appendix A

### Organizational Standards

#### MAXIMUM FEASIBLE PARTICIPATION

##### CATEGORY ONE: CONSUMER INPUT AND INVOLVEMENT

**Standard 1.1** The organization/department demonstrates low-income individuals' participation in its activities.

**Standard 1.2** The organization/department analyzes information collected directly from low-income individuals as part of the community assessment.

**Standard 1.3** The organization/department has a systematic approach for collecting, analyzing, and reporting customer satisfaction data to the governing board.

##### CATEGORY TWO: COMMUNITY ENGAGEMENT

**Standard 2.1** The organization/department has documented or demonstrated partnerships across the community, for specifically identified purposes; partnerships include other anti-poverty organizations in the area.

**Standard 2.2** The organization/department utilizes information gathered from key sectors of the community in assessing needs and resources, during the community assessment process or other times. These sectors would include at minimum: community-based organizations, faith-based organizations, private sector, public sector, and educational institutions.

**Standard 2.3** The organization/department communicates its activities and its results to the community.

**Standard 2.4** The organization/department documents the number of volunteers and hours mobilized in support of its activities.

##### CATEGORY THREE: COMMUNITY ASSESSMENT

**Private Agency - Standard 3.1:** Organization conducted a community assessment and issued a report within the past 3-year period.

**Public Agency - Standard 3.1:** The organization/department conducted a community assessment and issued a report within the past 3-year period, if no other report exists.

**Standard 3.2:** As part of the community assessment the organization/department collects and analyzes both current data specific to poverty and its prevalence related to gender, age, and race/ethnicity for their service area(s).

**Standard 3.3:** The organization/department collects and analyzes both qualitative and quantitative data on its geographic service area(s) in the community assessment.

**Standard 3.4:** The community assessment includes key findings on the causes and conditions of poverty and the needs of the communities assessed.

**Standard 3.5:** The governing board or tripartite board/advisory body formally accepts the completed community assessment.

## **VISION AND DIRECTION**

### **CATEGORY FOUR: ORGANIZATIONAL LEADERSHIP**

**Standard 4.2:** The organization's/department's Community Action Plan is outcome-based, anti-poverty focused, and ties directly to the community assessment.

**Standard 4.3:** The organization's/department's Community Action Plan and strategic plan document the continuous use of the full Results Oriented Management and Accountability (ROMA) cycle. In addition, the organization documents having used the services of a ROMA-certified trainer (or equivalent) to assist in implementation.

**Standard 4.4:** The tripartite board/advisory body receives an annual update on the success of specific strategies included in the Community Action Plan.

### **CATEGORY FIVE: BOARD GOVERNANCE**

**Standard 5.1:** The organization's/department's tripartite board/advisory body is structured in compliance with the CSBG Act

**Standard 5.2:** The organization's/department's tripartite board/advisory body either has:

1. Written procedures that document a democratic selection process for low-income board members adequate to assure that they are representative of the low-income community, or
2. Another mechanism specified by the State to assure decision-making and participation by low-income individuals in the development, planning, implementation, and evaluation of programs

## Appendix B

### State Assurances

California Government Code 12747 (a): Community action plans shall provide for the contingency of reduced federal funding.

California Government Code § 12760: CSBG agencies funded under this article shall coordinate their plans and activities with other agencies funded under Articles 7 (commencing with Section 12765) and 8 (commencing with Section 12770) that serve any part of their communities, so that funds are not used to duplicate particular services to the same beneficiaries and plans and policies affecting all grantees under this chapter are shaped, to the extent possible, so as to be equitable and beneficial to all community agencies and the populations they serve.

California Government Code §12768: Migrant and Seasonal Farmworker (MSFW) entities funded by the department shall coordinate their plans and activities with other agencies funded by the department to avoid duplication of services and to maximize services for all eligible beneficiaries.

## Appendix C

### Federal Assurances and Certification

#### **CSBG Services**

**676(b)(1)(A)** *The State will assure “that funds made available through grant or allotment will be used –*

*(A) to support activities that are designed to assist low-income families and individuals, including families and individuals receiving assistance under part A of title IV of the Social Security Act (42 U.S.C. 601 et seq.), homeless families and individuals, migrant or seasonal farm workers and elderly low-income individuals and families, and a description of how such activities will enable the families and individuals—*

- (i) to remove obstacles and solve problems that block the achievement of self-sufficiency, (including self-sufficiency for families and individuals who are attempting to transition off a State program carried out under part A of title IV of the Social Security Act);*
- (ii) secure and retain meaningful employment;*
- (iii) attain an adequate education, with particular attention toward improving literacy skills of low-income families in the communities involved, which may include carrying out family literacy initiatives;*
- (iv) make better use of available income;*
- (v) obtain and maintain adequate housing and a suitable environment;*
- (vi) obtain emergency assistance through loans, grants or other means to meet immediate and urgent family individual needs; and*
- (vii) achieve greater participation in the affairs of the communities involved, including the development of public and private grassroots partnerships with local law enforcement agencies, local housing authorities, private foundations, and other public and private partners to;*
  
- (l) document best practices based on successful grassroots partnerships with local law enforcement agencies, local housing authorities, private foundations, and other public and private partners to;*

- (II) *strengthen and improve relationships with local law enforcement agencies, which may include participation in activities such as neighborhood or community policing efforts;*

### **Needs of Youth**

**676(b)(1)(B)** *The State will assure “that funds made available through grant or allotment will be used-*

*(B) to address the needs of youth in low-income communities through youth development programs that support the primary role of the family, give priority to the prevention of youth problems and crime, and promote increased community coordination and collaboration in meeting the needs of youth, and support development and expansion of innovative community-based youth development programs that have demonstrated success in preventing or reducing youth crime, such as--*

*(i) programs for the establishment of violence-free zones that would involve youth development and intervention models (such as models involving youth mediation, youth mentoring, life skills training, job creation, and entrepreneurship programs); and*

*(ii) after-school child care programs;*

### **Coordination of Other Programs**

**676(b)(1)(C)** *The State will assure “that funds made available through grant or allotment will be used to make more effective use of, and to coordinate with, other programs related to the purposes of this subtitle (including State welfare reform efforts)*

### **Eligible Entity Service Delivery System**

**676(b)(3)(A)** *a description of the service delivery system, for services provided or coordinated with funds made available through grants made under section 675C9(a), targeted to low-income individuals and families in communities within the State*

### **Eligible Entity Linkages – Approach to Filling Service Gaps**



**676(b)(3)(B)** *a description of “how linkages will be developed to fill identified gaps in the services, through the provision of information, referrals, case management, and follow up consultations.”*

**Coordination of Eligible Entity Allocation 90 Percent Funds with Public/Private Resources**

**676(b)(3)(C)** *a description of “how funds made available through grants made under 675C(a) will be coordinated with other public and private resources.”*

**Eligible Entity Innovative Community and Neighborhood Initiatives, Including Fatherhood/Parental Responsibility**

**676(b)(3)(D)** *a description of “how the local entity will use the funds [made available under 675C(a)] to support innovative community and neighborhood-based initiatives related to the purposes of this subtitle, which may include fatherhood initiatives and other initiatives with the goal of strengthening families and encouraging parenting.”*

**Eligible Entity Emergency Food and Nutrition Services**

**676(b)(4)** *“An assurance that eligible entities in the State will provide, on an emergency basis, for the provision of such supplies and services, nutritious foods, and related services, as may be necessary to counteract conditions of starvation and malnutrition among low-income individuals.”*

**State and Eligible Entity Coordination/linkages and Workforce Innovation and Opportunity Act Employment and Training Activities**

**676(b)(5)** *“An assurance that the State and eligible entities in the State will coordinate, and establish linkages between, governmental and other social services programs to assure the effective delivery of such services, and [describe] how the State and the eligible entities will coordinate the provision of employment and training activities, as defined in section 3 of the Workforce Innovation and Opportunity Act, in the State and in communities with entities*

*providing activities through statewide and local workforce development systems under such Act.”*

#### ***State Coordination/Linkages and Low-income Home Energy Assistance***

**676(b)(6)** *“An assurance that the State will ensure coordination between antipoverty programs in each community in the State, and ensure, where appropriate, that emergency energy crisis intervention programs under title XXVI (relating to low-income home energy assistance) are conducted in such community.”*

#### ***Coordination with Faith-based Organizations, Charitable Groups, Community Organizations***

**676(b)(9)** *“An assurance that the State and eligible entities in the State will, to the maximum extent possible, coordinate programs with and form partnerships with other organizations serving low-income residents of the communities and members of the groups served by the State, including religious organizations, charitable groups, and community organizations.”*

#### ***Eligible Entity Tripartite Board Representation***

**676(b)(10)** *“An assurance that “the State will require each eligible entity in the State to establish procedures under which a low-income individual, community organization, or religious organization, or representative of low-income individuals that considers its organization, or low-income individuals, to be inadequately represented on the board (or other mechanism) of the eligible entity to petition for adequate representation.”*

#### ***Eligible Entity Community Action Plans and Community Needs Assessments***

**676(b)(11)** *“An assurance that the State will secure from each eligible entity in the State, as a condition to receipt of funding by the entity through a community services block grant made under this subtitle for a program, a community action plan (which shall be submitted to the Secretary, at the request of the Secretary, with the State plan) that includes a community-needs assessment for the community served, which may be coordinated with community-needs assessments conducted for other programs.”*

***State and Eligible Entity Performance Measurement: ROMA or Alternate system***

**676(b)(12)** *“An assurance that the State and all eligible entities in the State will, not later than fiscal year 2001, participate in the Results Oriented Management and Accountability System, another performance measure system for which the Secretary facilitated development pursuant to section 678E(b), or an alternative system for measuring performance and results that meets the requirements of that section, and [describe] outcome measures to be used to measure eligible entity performance in promoting self-sufficiency, family stability, and community revitalization.”*

# APPENDIX 1

## ATCAA

### Board of Directors Roster



JACKSON SERVICE CENTER  
935 S. Highway 49 Jackson, CA. 95642  
Phone: 209-223-1485

SONORA SERVICE CENTER  
427 N. Highway 49, Ste 305 Sonora, CA. 95370  
Phone: 209-533-1397

# Amador Tuolumne Community Action Agency | ATCAA.org

A Public Agency Dedicated To Providing Critical Human Services Since 1981

## 2019 Board of Directors

|   |   |
|---|---|
| <p><b>Lloyd Schneider, Chairperson</b><br/>Private Sector - Schneider Learning Services<br/>PO Box 892 Tuolumne, CA 95379<br/>928-4015 (h) <a href="mailto:Lloyds38@gmail.com">Lloyds38@gmail.com</a></p>   | <p><b>Susan Ross</b><br/>Private Sector – Amador School Board – ECE Background<br/>PO Box 1972 Sutter Creek, CA 95685<br/>267-1853 <a href="mailto:sross@atcaa.org">sross@atcaa.org</a></p>   |
| <p><b>Lynn Morgan, Vice-Chair</b><br/>Private Sector, Amador Senior Center<br/>26871 Woodland Rd. Pioneer, CA 95666<br/>295-8626 <a href="mailto:lmorgan@atcaa.org">lmorgan@atcaa.org</a></p>   | <p><b>Jim Willmarth</b><br/>Private Sector, Umpqua Bank – Fiscal Background<br/>11 Ridge Road Sutter Creek, CA 95685<br/>257-5442 (w) 781-5675 (c) <a href="mailto:jwillmarth@atcaa.org">jwillmarth@atcaa.org</a></p>   |
| <p><b>Karl Rodefer, Secretary-Treasurer</b><br/><b>Sherri Brennan, Alternate</b><br/>Public Sector – Tuolumne Board of Supervisors<br/>2 South Green St. Sonora, CA 95370<br/>533-5521 (w) <a href="mailto:kroderfer@co.tuolumne.ca.us">kroderfer@co.tuolumne.ca.us</a><br/>533-6549 (fax) <a href="mailto:sbrennan@co.tuolumne.ca.us">sbrennan@co.tuolumne.ca.us</a></p> | <p><b>Connie Williams</b><br/><b>Jim Garaventa, Alternate</b><br/>Public Sector, City of Sonora-Fiscal Background<br/>610 Daybreak Court Sonora, CA 95370<br/>532-4541 (w) <a href="mailto:cwilliams@sonoraca.com">cwilliams@sonoraca.com</a><br/>499-5039 (c) <a href="mailto:jgaraventa@sonoraca.com">jgaraventa@sonoraca.com</a></p> |
| <p><b>Frank Axe</b><br/>Public Sector – Amador Board of Supervisors<br/>810 Court St. Jackson, CA 95642<br/>223-6470 (w) <a href="mailto:faxe@co.amador.ca.us">faxe@co.amador.ca.us</a></p>   | <p><b>Jeff Brown</b><br/>Public Sector, Amador Board of Supervisors<br/>810 Court Street Jackson, CA 95642<br/>233-6470 <a href="mailto:jeffbrown@amadorgov.org">jeffbrown@amadorgov.org</a></p>  |
| <p><b>Joni Drake</b><br/>Low-Income Representative, TANF<br/>601 Court St. Suite 150 Jackson, CA 95642<br/>2457-6150 (w) 401-5484 (c) <a href="mailto:jdrake@cttp.net">jdrake@cttp.net</a></p>  | <p><b>Ryan Campbell</b><br/>Public Sector, Tuolumne Board of Supervisors<br/>2 South Green St. Sonora, CA 95370<br/>533-5521 <a href="mailto:rcampbell@co.tuolumne.ca.us">rcampbell@co.tuolumne.ca.us</a></p>   |
| <p><b>Walt Kruse</b><br/>Low-Income Representative<br/>19295 South Court Sonora, CA 95370<br/>(707) 548-1829 (c) <a href="mailto:wkruse@atcaa.org">wkruse@atcaa.org</a></p>   | <p><b>Non-Board Members:</b></p>  |
| <p><b>Alisha Morrow</b><br/>Low-Income Representative-Head Start Policy Council Chair,<br/>Amador/Tuolumne County<br/><b>Amanda Silva, Nattilee Ianniciello &amp; Tabitha Davenport,</b><br/>Alternates<br/>20324 S. Sunshine Drive Sonora, CA 95370<br/>206-8499 (c) <a href="mailto:pcchair@atcaa.org">pcchair@atcaa.org</a></p>  | <p><b>John Whitefleet, Esq.</b><br/>Porter Scott Attorneys<br/>Consultant Agreement with Board-Legal Retainer:<br/>350 University Ave. Suite 200 Sacramento, CA 95825<br/>916-929-1481 x 319 (w) <a href="mailto:jwhitefleet@porterscott.com">jwhitefleet@porterscott.com</a></p>   |
| <p><b>Mary Pulskamp</b><br/>Low-Income Representative<br/>PO Box 402 Sutter Creek, CA 95685<br/>267-0946 <a href="mailto:mpulskamp@atcaa.org">mpulskamp@atcaa.org</a></p>   | <p><b>Christopher Schmidt,</b><br/>Deputy County Counsel- Tuolumne County Counsel<br/>2 South Green St. Sonora, CA 95370<br/>533-5517 (w) <a href="mailto:cschmidt@co.tuolumne.ca.us">cschmidt@co.tuolumne.ca.us</a></p>  |
| <p><b>Dana Reel</b><br/>Low-Income Representative<br/>20394 Brook Dr. Sonora, CA 95370<br/>588-1989 (h) <a href="mailto:dreel@atcaa.org">dreel@atcaa.org</a></p>  | <p><b>Joseph Bors, ATCAA Executive Director</b><br/>10590 Hwy 88 Jackson, CA 95642<br/>427 N. Hwy 49 Sonora, CA 95370<br/>233-1485 x 233 Jackson<br/>533-1397 x 233 Sonora <a href="mailto:jbors@atcaa.org">jbors@atcaa.org</a></p>   |
| <p><b>Linda Rianda</b><br/>Public Sector – City of Sutter Creek<br/>18 Main St. Sutter Creek, CA 95685<br/>267-5647 (w) <a href="mailto:lrianda@atcaa.org">lrianda@atcaa.org</a></p>  |   |

**APPENDIX 2**  
**ATCAA**  
**Satisfaction Survey Results**

Customer and Community input are valued by ATCAA as critical to future planning and setting goals for continual quality targeting service and enhancements. In 2018 ATCAA conducted extensive satisfaction surveys from its stakeholders and clients. Multiple service areas were included in the stakeholder survey and ATCAA’s client survey was able to capture the awareness of the agency. A cumulative agency-wide satisfaction was also derived from the survey responses. Priority was placed on developing and conducting well-rounded surveys and to collect data from both service counties.

**Stakeholder Survey Results**

|            |  |
|------------|--|
| 88%        | Strongly agree that ATCAA services benefit the community                         |
| 88%        | Would recommend ATCAA services to other organizations                            |
| <b>80%</b> | Were satisfied with the overall partnership between their organization and ATCAA |

**Amador Client Survey Results**

|               |  |
|---------------|--|
| 43.2%         | Were informed about ATCAA from a family member or friend |
| 33.5%         | Were referred to ATCAA by another agency                 |
| <b>97.44%</b> | Reported being satisfied with ATCAA services/programs    |

**Tuolumne Client Survey Results**

|               |  |
|---------------|--|
| 51.59%        | Were informed about ATCAA from a family member or friend |
| 26.87%        | Were referred to ATCAA by another agency                 |
| <b>96.48%</b> | Reported being satisfied with ATCAA services/programs    |

**COMMENTS:** The majority of the written comments were positive statements about the staff and appreciation for the services that were provided.

**Sample Comments:**

I was surprised at how fast ATCAA was able to help me and they went beyond what I thought I could be eligible for.

Your staff has always been helpful and pleasant. I have always appreciated the help in the past and today.

Did not realize you offered so much. Thank you for being here! We are in bad need.

I don't know what I'd do without your help. Thank you.

I dislike having to ask, but very much appreciate the help. The staff is always pleasant and helpful.

Availability by phone is great. I spoke to very a professional and kind lady at Ext 232 today; was helped with filing out intake forms.

ATCAA is a great service for residents of our county. Its comforting knowing there is help if needed.

APPENDIX 3  
ATCAA  
Amador and Tulomne County  
Poverty Tables





**Amador and Tuolumne County**

**Poverty Tables – US Census**

**Poverty: 2017 Projected Poverty levels by Age**

| Area       | All Persons<br>No. of Persons | All Ages<br>Poverty Rate | Age Under 18<br>Poverty Rate | Age 18-64<br>Poverty Rate | Age 65+<br>Poverty Rate |
|------------|-------------------------------|--------------------------|------------------------------|---------------------------|-------------------------|
| Amador     | 37,306                        | 10.6%                    | 19.6%                        | 10.3%                     | 5.4%                    |
| Tuolumne   | 53,899                        | 13.6%                    | 13.8%                        | 15.3%                     | 9.5%                    |
| California | 38,242,946                    | 15.1%                    | 20.8%                        | 14.0%                     | 10.2%                   |

**Poverty Rate Change: 2000-2010-2017**

| Area       | All Persons<br>No. of Persons<br>2000 | All Persons<br>Poverty Rate<br>2000 | All Persons<br>No. of Persons<br>2010 | All Persons<br>Poverty Rate<br>2010 | Poverty Rate<br>Change<br>2000-2010 | Poverty Rate<br>Change<br>2010-2017 |
|------------|---------------------------------------|-------------------------------------|---------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|
| Amador     | 38,091                                | 9.2%                                | 38,091                                | 8.0%                                | 1.2%                                | 2.6%                                |
| Tuolumne   | 55,365                                | 11.4%                               | 55,365                                | 11.7%                               | 0.3%                                | 1.9%                                |
| California | 33,871,648                            | 14.2%                               | 37,256,956                            | 15.1%                               | 0.9%                                | 0.0%                                |

**Population in Poverty By Ethnicity/Race:**

| Area       | Total #<br>Hispanic/<br>Latino | Total %<br>Hispanic/<br>Latino in<br>Poverty | Total #<br>Black/African<br>American | Total %<br>Black/African<br>American in<br>Poverty | Total #<br>White Alone | Total %<br>White<br>Alone in<br>Poverty | Total #<br>American<br>Indian/<br>Alaska<br>Native | Total %<br>American<br>Indian/<br>Alaska Native<br>in Poverty |
|------------|--------------------------------|--|--------------------------------------|--|------------------------|---|--|---|
| Amador     | 3,667                          | 14.0%  | 31                                   | 77.4%  | 30,514                 | 9.9%                                    | 204  | 12.4  |
| Tuolumne   | 5,359                          | 13.9%  | 286                                  | 30.8%  | 45,539                 | 13.0%                                   | 826  | 24.2%   |
| California | 14,847,071                     | 20.6%  | 2,165,637                            | 23.2%  | 23,197,780             | 13.7%                                   | 283,596  | 21.9%   |

# Amador

| 2017                              |        |        | 2010                              |        |        |
|-----------------------------------|--------|--------|-----------------------------------|--------|--------|
| <b>SEX AND AGE</b>                |        |        | <b>SEX AND AGE</b>                |        |        |
| <b>Total population</b>           | 37,306 | 37,306 | <b>Total population</b>           | 38,327 | 38,327 |
| Male                              | 20,005 | 53.60% | Male                              | 20,781 | 54.20% |
| Female                            | 17,301 | 46.40% | Female                            | 17,546 | 45.80% |
| <b>Under 5 years</b>              | 1,471  | 3.90%  | <b>Under 5 years</b>              | 1,305  | 3.40%  |
| 5 to 9 years                      | 1,402  | 3.80%  | 5 to 9 years                      | 1,638  | 4.30%  |
| 10 to 14 years                    | 1,776  | 4.80%  | 10 to 14 years                    | 2,266  | 5.90%  |
| 15 to 19 years                    | 2,010  | 5.40%  | 15 to 19 years                    | 2,366  | 6.20%  |
| 20 to 24 years                    | 1,694  | 4.50%  | 20 to 24 years                    | 1,555  | 4.10%  |
| 25 to 34 years                    | 3,436  | 9.20%  | 25 to 34 years                    | 3,506  | 9.10%  |
| 35 to 44 years                    | 4,055  | 10.90% | 35 to 44 years                    | 4,968  | 13.00% |
| 45 to 54 years                    | 5,430  | 14.60% | 45 to 54 years                    | 6,683  | 17.40% |
| 55 to 59 years                    | 3,065  | 8.20%  | 55 to 59 years                    | 3,828  | 10.00% |
| 60 to 64 years                    | 3,402  | 9.10%  | 60 to 64 years                    | 2,823  | 7.40%  |
| 65 to 74 years                    | 5,846  | 15.70% | 65 to 74 years                    | 4,045  | 10.60% |
| 75 to 84 years                    | 2,447  | 6.60%  | 75 to 84 years                    | 2,481  | 6.50%  |
| 85 years and over                 | 1,272  | 3.40%  | 85 years and over                 | 863    | 2.30%  |
|                                   |        | 56.50% |                                   |        | 61.00% |
| <b>RACE</b>                       |        |        | <b>RACE</b>                       |        |        |
| <b>Total population</b>           | 37,306 | 37,306 | <b>Total population</b>           | 38,327 | 38,327 |
| One race                          | 35,576 | 95.40% | One race                          | 36,886 | 96.20% |
| Two or more races                 | 1,730  | 4.60%  | Two or more races                 | 1,441  | 3.80%  |
| <b>One race</b>                   | 35,576 | 95.40% | <b>One race</b>                   | 36,886 | 96.20% |
| White                             | 32,453 | 87.00% | White                             | 33,641 | 87.80% |
| Black or African American         | 796    | 2.10%  | Black or African American         | 714    | 1.90%  |
| American Indian and Alaska Native | 295    | 0.80%  | American Indian and Alaska Native | 574    | 1.50%  |

|  |        |        |  |        |        |
|--|--------|--------|--|--------|--------|
| Asian                                      | 582    | 1.60%  | Asian                                      | 428    | 1.10%  |
| Native Hawaiian and Other Pacific Islander | 84     | 0.20%  | Native Hawaiian and Other Pacific Islander | 119    | 0.30%  |
| <b>Some other race</b>                     | 1,366  | 3.70%  | <b>Some other race</b>                     | 1,410  | 3.70%  |
| <b>Two or more races</b>                   | 1,730  | 4.60%  | <b>Two or more races</b>                   | 1,441  | 3.80%  |
|  |        |        |  |        |        |
| <b>HISPANIC OR LATINO AND RACE</b>         |        |        | <b>HISPANIC OR LATINO AND RACE</b>         |        |        |
| Total population                           | 37,306 | 37,306 | Total population                           | 38,327 | 38,327 |
| Hispanic or Latino (of any race)           | 4,943  | 13.20% | Hispanic or Latino (of any race)           | 4,566  | 11.90% |
| Not Hispanic or Latino                     | 32,363 | 86.80% | Not Hispanic or Latino                     | 33,761 | 88.10% |
| <b>HOUSING OCCUPANCY</b>                   |        |        | <b>HOUSING OCCUPANCY</b>                   |        |        |
| Total housing units                        | 18,259 | 18,259 | Total housing units                        | 17,823 | 17,823 |
| Occupied housing units                     | 14,185 | 77.70% | Occupied housing units                     | 14,715 | 82.60% |
| Vacant housing units                       | 4,074  | 22.30% | Vacant housing units                       | 3,108  | 17.40% |
| <b>VEHICLES AVAILABLE</b>                  |        |        | <b>VEHICLES AVAILABLE</b>                  |        |        |
| Occupied housing units                     | 14,185 | 14,185 | Occupied housing units                     | 14,715 | 14,715 |
| No vehicles available                      | 587    | 4.10%  | No vehicles available                      | 593    | 4.00%  |
| 1 vehicle available                        | 3,756  | 26.50% | 1 vehicle available                        | 3,500  | 23.80% |
| 2 vehicles available                       | 5,530  | 39.00% | 2 vehicles available                       | 5,772  | 39.20% |
| 3 or more vehicles available               | 4,312  | 30.40% | 3 or more vehicles available               | 4,850  | 33.00% |
| <b>EMPLOYMENT STATUS</b>                   |        |        | <b>EMPLOYMENT STATUS</b>                   |        |        |
| Population 16 years and over               | 32,280 | 32,280 | Population 16 years and over               | 32,748 | 32,748 |
| In labor force                             | 14,849 | 46.00% | In labor force                             | 16,172 | 49.40% |
| Civilian labor force                       | 14,815 | 45.90% | Civilian labor force                       | 16,163 | 49.40% |
| Employed                                   | 13,444 | 41.60% | Employed                                   | 14,318 | 43.70% |
| Unemployed                                 | 1,371  | 4.20%  | Unemployed                                 | 1,845  | 5.60%  |
| Armed Forces                               | 34     | 0.10%  | Armed Forces                               | 9      | 0.00%  |
| Not in labor force                         | 17,431 | 54.00% | Not in labor force                         | 16,576 | 50.60% |
|  |        |        |  |        |        |
| Civilian labor force                       | 14,815 | 14,815 | Civilian labor force                       | 16,163 | 16,163 |

|   |               |        |   |               |        |
|---|---------------|--------|---|---------------|--------|
| Unemployment Rate   | (X)           | 9.30%  | Percent Unemployed  | (X)           | 11.40% |
| <b>INCOME AND BENEFITS (IN 2017 INFLATION-ADJUSTED DOLLARS)</b>                   |               |        | <b>INCOME AND BENEFITS (IN 2010 INFLATION-ADJUSTED DOLLARS)</b>                   |               |        |
| Total households  | 14,185        | 14,185 | Total households  | 14,715        | 14,715 |
| Median household income (dollars)   | 60,636        | (X)    | Median household income (dollars)   | 54,758        | (X)    |
| Mean household income (dollars)   | 75,677        | (X)    | Mean household income (dollars)   | 68,010        | (X)    |
| <b>MEDIAN EARNINGS IN THE PAST 12 MONTHS (IN 2017 INFLATION-ADJUSTED DOLLARS)</b> |               |        | <b>MEDIAN EARNINGS IN THE PAST 12 MONTHS (IN 2010 INFLATION-ADJUSTED DOLLARS)</b> |               |        |
| <b>Population 25 years and over with earnings</b>                                 | \$37,497      |        | <b>Population 25 years and over with earnings</b>                                 | \$34,783      |        |
| Less than high school graduate  | \$27,459      |        | Less than high school graduate  | \$11,625      |        |
| High school graduate (includes equivalency)                                       | \$32,463      |        | High school graduate (includes equivalency)                                       | \$31,346      |        |
| Some college or associate's degree  | \$36,285      |        | Some college or associate's degree  | \$34,044      |        |
| Bachelor's degree or higher   | \$49,811      |        | Bachelor's degree or higher   | \$50,304      |        |
| Graduate or professional degree   | \$64,979      |        | Graduate or professional degree   | \$66,392      |        |
| <b>EDUCATIONAL ATTAINMENT</b>   |               |        | <b>EDUCATIONAL ATTAINMENT</b>   |               |        |
| <b>Population 18 to 24 years</b>  | <b>2,622</b>  |        | <b>Population 18 to 24 years</b>  | <b>2,433</b>  |        |
| Less than high school graduate  | 587           | 22.4%  | Less than high school graduate  | (X)           | 26.7%  |
| High school graduate (includes equivalency)                                       | 1,056         | 40.3%  | High school graduate (includes equivalency)                                       | (X)           | 42.6%  |
| Some college or associate's degree  | 979           | 37.3%  | Some college or associate's degree  | (X)           | 25.7%  |
| Bachelor's degree or higher   | 0             | 0.0%   | Bachelor's degree or higher   | (X)           | 5.0%   |
| <b>Population 25 years and over</b>   | <b>28,953</b> |        | <b>Population 25 years and over</b>   | <b>29,197</b> |        |
| Less than 9th grade   | 862           | 3.0%   | Less than 9th grade   | (X)           | 2.8%   |
| 9th to 12th grade, no diploma   | 2,116         | 7.3%   | 9th to 12th grade, no diploma   | (X)           | 9.8%   |
| High school graduate (includes equivalency)                                       | 7,832         | 27.1%  | High school graduate (includes equivalency)                                       | (X)           | 30.5%  |
| Some college, no degree   | 8,711         | 30.1%  | Some college, no degree   | (X)           | 28.5%  |
| Associate's degree  | 3,034         | 10.5%  | Associate's degree  | (X)           | 9.5%   |
| Bachelor's degree   | 4,285         | 14.8%  | Bachelor's degree   | (X)           | 13.2%  |
| Graduate or professional degree   | 2,113         | 7.3%   | Graduate or professional degree   | (X)           | 5.8%   |
| <b>HEALTH INSURANCE COVERAGE</b>  |               |        | <b>HEALTH INSURANCE COVERAGE</b>  |               |        |
| Civilian noninstitutionalized population  | 33,587        | 33,587 | Civilian noninstitutionalized population  | (X)           | (X)    |

|  |        |        |  |     |       |
|--|--------|--------|--|-----|-------|
| With health insurance coverage   | 31,711 | 94.40% | With health insurance coverage   | (X) | (X)   |
| With private health insurance  | 23,060 | 68.70% | With private health insurance  | (X) | (X)   |
| With public coverage   | 16,121 | 48.00% | With public coverage   | (X) | (X)   |
| No health insurance coverage   | 1,876  | 5.60%  | No health insurance coverage   | (X) | (X)   |
| <b>PERCENTAGE OF FAMILIES AND PEOPLE WHOSE INCOME IN THE PAST 12 MONTHS IS BELOW THE POVERTY LEVEL</b> |        |        | <b>PERCENTAGE OF FAMILIES AND PEOPLE WHOSE INCOME IN THE PAST 12 MONTHS IS BELOW THE POVERTY LEVEL</b> |     |       |
| All people   | (X)    | 10.60% | All people   | (X) | 8.00% |
| Under 18 years   | (X)    | 20.30% | Under 18 years   | (X) | 7.70% |
| 18 years and over  | (X)    | 8.70%  | 18 years and over  | (X) | 8.10% |
| 18 to 64 years   | (X)    | 10.30% | 18 to 64 years   | (X) | 8.90% |
| 65 years and over  | (X)    | 5.40%  | 65 years and over  | (X) | 5.80% |

| <b>TUOLUMNE</b>         |        |        |                         |        |        |
|-------------------------|--------|--------|-------------------------|--------|--------|
| <b>2017</b>             |        |        | <b>2010</b>             |        |        |
| <b>SEX AND AGE</b>      |        |        | <b>SEX AND AGE</b>      |        |        |
| <b>Total population</b> | 53,899 | 53,899 | <b>Total population</b> | 56,074 | 56,074 |
| Male                    | 28,029 | 52.00% | Male                    | 29,774 | 53.10% |
| Female                  | 25,870 | 48.00% | Female                  | 26,300 | 46.90% |
| <b>Under 5 years</b>    | 2,407  | 4.50%  | <b>Under 5 years</b>    | 2,439  | 4.30%  |
| 5 to 9 years            | 2,770  | 5.10%  | 5 to 9 years            | 2,622  | 4.70%  |
| 10 to 14 years          | 2,300  | 4.30%  | 10 to 14 years          | 2,929  | 5.20%  |
| 15 to 19 years          | 2,721  | 5.00%  | 15 to 19 years          | 3,309  | 5.90%  |
| 20 to 24 years          | 2,766  | 5.10%  | 20 to 24 years          | 3,151  | 5.60%  |
| 25 to 34 years          | 6,376  | 11.80% | 25 to 34 years          | 6,031  | 10.80% |
| 35 to 44 years          | 5,449  | 10.10% | 35 to 44 years          | 6,582  | 11.70% |
| 45 to 54 years          | 6,793  | 12.60% | 45 to 54 years          | 9,110  | 16.20% |
| 55 to 59 years          | 4,375  | 8.10%  | 55 to 59 years          | 4,988  | 8.90%  |

|  |        |        |  |        |        |
|--|--------|--------|--|--------|--------|
| 60 to 64 years                             | 4,968  | 9.20%  | 60 to 64 years                             | 4,099  | 7.30%  |
| 65 to 74 years                             | 7,578  | 14.10% | 65 to 74 years                             | 5,826  | 10.40% |
| 75 to 84 years                             | 3,848  | 7.10%  | 75 to 84 years                             | 3,616  | 6.40%  |
| 85 years and over                          | 1,548  | 2.90%  | 85 years and over                          | 1,372  | 2.40%  |
|  |        | 56.90% |  |        | 60.50% |
| <b>RACE</b>                                |        |        | <b>RACE</b>                                |        |        |
| <b>Total population</b>                    | 53,899 | 53,899 | <b>Total population</b>                    | 56,074 | 56,074 |
| One race                                   | 51,487 | 95.50% | One race                                   | 53,898 | 96.10% |
| Two or more races                          | 2,412  | 4.50%  | Two or more races                          | 2,176  | 3.90%  |
| <b>One race</b>                            | 51,487 | 95.50% | <b>One race</b>                            | 53,898 | 96.10% |
| White                                      | 47,181 | 87.50% | White                                      | 48,883 | 87.20% |
| Black or African American                  | 975    | 1.80%  | Black or African American                  | 1,275  | 2.30%  |
| American Indian and Alaska Native          | 931    | 1.70%  | American Indian and Alaska Native          | 838    | 1.50%  |
| Asian                                      | 609    | 1.10%  | Asian                                      | 558    | 1.00%  |
| Native Hawaiian and Other Pacific Islander | 155    | 0.30%  | Native Hawaiian and Other Pacific Islander | 113    | 0.20%  |
| <b>Some other race</b>                     | 1,636  | 3.00%  | <b>Some other race</b>                     | 2,231  | 4.00%  |
| <b>Two or more races</b>                   | 2,412  | 4.50%  | <b>Two or more races</b>                   | 2,176  | 3.90%  |
| <b>HISPANIC OR LATINO AND RACE</b>         |        |        | <b>HISPANIC OR LATINO AND RACE</b>         |        |        |
| Total population                           | 53,899 | 53,899 | Total population                           | 56,074 | 56,074 |
| Hispanic or Latino (of any race)           | 6,385  | 11.80% | Hispanic or Latino (of any race)           | 5,740  | 10.20% |
| Not Hispanic or Latino                     | 47,514 | 88.20% | Not Hispanic or Latino                     | 50,334 | 89.80% |
| <b>HOUSING OCCUPANCY</b>                   |        |        | <b>HOUSING OCCUPANCY</b>                   |        |        |
| Total housing units                        | 31,433 | 31,433 | Total housing units                        | 31,033 | 31,033 |
| Occupied housing units                     | 22,267 | 70.80% | Occupied housing units                     | 22,192 | 71.50% |
| Vacant housing units                       | 9,166  | 29.20% | Vacant housing units                       | 8,841  | 28.50% |
| <b>VEHICLES AVAILABLE</b>                  |        |        | <b>VEHICLES AVAILABLE</b>                  |        |        |
| Occupied housing units                     | 22,267 | 22,267 | Occupied housing units                     | 22,192 | 22,192 |
| No vehicles available                      | 1,042  | 4.70%  | No vehicles available                      | 1,110  | 5.00%  |
| 1 vehicle available                        | 6,357  | 28.50% | 1 vehicle available                        | 6,657  | 30.00% |

|   |              |        |   |              |        |
|---|--------------|--------|---|--------------|--------|
| 2 vehicles available  | 8,382        | 37.60% | 2 vehicles available  | 7,700        | 34.70% |
| 3 or more vehicles available  | 6,486        | 29.10% | 3 or more vehicles available  | 6,725        | 30.30% |
| <b>EMPLOYMENT STATUS</b>  |              |        | <b>EMPLOYMENT STATUS</b>  |              |        |
| Population 16 years and over  | 46,043       | 46,043 | Population 16 years and over  | 47,274       | 47,274 |
| In labor force  | 22,151       | 48.10% | In labor force  | 23,506       | 49.70% |
| Civilian labor force  | 22,151       | 48.10% | Civilian labor force  | 23,502       | 49.70% |
| Employed  | 20,401       | 44.30% | Employed  | 21,022       | 44.50% |
| Unemployed  | 1,750        | 3.80%  | Unemployed  | 2,480        | 5.20%  |
| Armed Forces  | 0            | 0.00%  | Armed Forces  | 4            | 0.00%  |
| Not in labor force  | 23,892       | 51.90% | Not in labor force  | 23,768       | 50.30% |
|   |              |        |   |              |        |
| Civilian labor force  | 22,151       | 22,151 | Civilian labor force  | 23,502       | 23,502 |
| Unemployment Rate   | (X)          | 7.90%  | Percent Unemployed  | (X)          | 10.60% |
| <b>INCOME AND BENEFITS (IN 2017 INFLATION-ADJUSTED DOLLARS)</b>                   |              |        | <b>INCOME AND BENEFITS (IN 2010 INFLATION-ADJUSTED DOLLARS)</b>                   |              |        |
| Total households  | 22,267       | 22,267 | Total households  | 22,192       | 22,192 |
| Median household income (dollars)   | 54,325       | (X)    | Median household income (dollars)   | 47,462       | (X)    |
| Mean household income (dollars)   | 75,461       | (X)    | Mean household income (dollars)   | 62,936       | (X)    |
| <b>MEDIAN EARNINGS IN THE PAST 12 MONTHS (IN 2017 INFLATION-ADJUSTED DOLLARS)</b> |              |        | <b>MEDIAN EARNINGS IN THE PAST 12 MONTHS (IN 2010 INFLATION-ADJUSTED DOLLARS)</b> |              |        |
| <b>Population 25 years and over with earnings</b>                                 | \$35,855     |        | <b>Population 25 years and over with earnings</b>                                 | \$29,763     |        |
| Less than high school graduate  | \$22,346     |        | Less than high school graduate  | \$21,703     |        |
| High school graduate (includes equivalency)                                       | \$27,758     |        | High school graduate (includes equivalency)                                       | \$26,375     |        |
| Some college or associate's degree  | \$35,991     |        | Some college or associate's degree  | \$29,885     |        |
| Bachelor's degree or higher   | \$51,229     |        | Bachelor's degree or higher   | \$42,739     |        |
| Graduate or professional degree   | \$65,125     |        | Graduate or professional degree   | \$41,618     |        |
| <b>EDUCATIONAL ATTAINMENT</b>   |              |        | <b>EDUCATIONAL ATTAINMENT</b>   |              |        |
| <b>Population 18 to 24 years</b>  | <b>3,917</b> |        | <b>Population 18 to 24 years</b>  | <b>4,413</b> |        |
| Less than high school graduate  | 779          | 19.9%  | Less than high school graduate  | (X)          | 20.5%  |

|  |               |        |  |               |        |
|--|---------------|--------|--|---------------|--------|
| High school graduate (includes equivalency)  | 1,273         | 32.5%  | High school graduate (includes equivalency)  | (X)           | 39.2%  |
| Some college or associate's degree   | 1,758         | 44.9%  | Some college or associate's degree   | (X)           | 37.3%  |
| Bachelor's degree or higher  | 107           | 2.7%   | Bachelor's degree or higher  | (X)           | 2.9%   |
| <b>Population 25 years and over</b>  | <b>40,935</b> |        | <b>Population 25 years and over</b>  | <b>41,624</b> |        |
| Less than 9th grade  | 782           | 1.9%   | Less than 9th grade  | (X)           | 2.5%   |
| 9th to 12th grade, no diploma  | 3,071         | 7.4%   | 9th to 12th grade, no diploma  | (X)           | 10.2%  |
| High school graduate (includes equivalency)  | 11,949        | 29.2%  | High school graduate (includes equivalency)  | (X)           | 29.4%  |
| Some college, no degree  | 12,893        | 31.5%  | Some college, no degree  | (X)           | 30.6%  |
| Associate's degree   | 3,874         | 9.5%   | Associate's degree   | (X)           | 10.1%  |
| Bachelor's degree  | 5,362         | 13.1%  | Bachelor's degree  | (X)           | 11.2%  |
| Graduate or professional degree  | 3,058         | 7.5%   | Graduate or professional degree  | (X)           | 6.2%   |
| <b>HEALTH INSURANCE COVERAGE</b>   |               |        | <b>HEALTH INSURANCE COVERAGE</b>   |               |        |
| Civilian noninstitutionalized population   | 50,891        | 50,891 | Civilian noninstitutionalized population   | (X)           | (X)    |
| With health insurance coverage   | 47,508        | 93.40% | With health insurance coverage   | (X)           | (X)    |
| With private health insurance  | 33,728        | 66.30% | With private health insurance  | (X)           | (X)    |
| With public coverage   | 24,078        | 47.30% | With public coverage   | (X)           | (X)    |
| No health insurance coverage   | 3,383         | 6.60%  | No health insurance coverage   | (X)           | (X)    |
| <b>PERCENTAGE OF FAMILIES AND PEOPLE WHOSE INCOME IN THE PAST 12 MONTHS IS BELOW THE POVERTY LEVEL</b> |               |        | <b>PERCENTAGE OF FAMILIES AND PEOPLE WHOSE INCOME IN THE PAST 12 MONTHS IS BELOW THE POVERTY LEVEL</b> |               |        |
| All people   | (X)           | 13.60% | All people   | (X)           | 11.70% |
| Under 18 years   | (X)           | 13.80% | Under 18 years   | (X)           | 14.30% |
| 18 years and over  | (X)           | 13.50% | 18 years and over  | (X)           | 11.10% |
| 18 to 64 years   | (X)           | 15.30% | 18 to 64 years   | (X)           | 13.50% |
| 65 years and over  | (X)           | 9.50%  | 65 years and over  | (X)           | 4.20%  |



APPENDIX 4  
ATCAA  
Collaborations and  
Partner Agencies

# Amador Tuolumne Community Action Agency

## 2018 Collaborations and Partner Agencies

| <b><i>ATCAA Collaborations and Partner Agencies by Sector</i></b> |
|---|
| <b>Collaborations/Consortiums (Local)</b>                         |
| Amador-Calaveras Consensus  |
| Amador County Children and Family Programs                        |
| Amador County Local Childcare Planning                            |
| Amador County Oral Health Task Force                              |
| Amador County Quality for Kids (QRIS)                             |
| Amador Senior Center  |
| Amador Start  |
| Collaboration Against Substance Abuse                             |
| Central Sierra Continuum of Care                                  |
| East Garden Apartments  |
| Health Care and Safety Coalition                                  |
| Motherlode Survivors of Suicide Loss                              |
| NorCal Mental Health America                                      |
| Prevent Child Abuse Tuolumne County                               |
| Safe Kids California  |
| SARB (Student Attendance Review Board)                            |
| SOAR Collaborative  |
| Social Service Steering Committee                                 |
| Sonora Social Services Consortia                                  |
| Tuolumne County Local Childcare Planning                          |
| Tuolumne County Senior Center                                     |
| Tuolumne County Quality Rating Improvement Consortium             |
| Tuolumne Veterans Memorial Hall                                   |

|   |
|---|
| Twin Pines Apartments                             |
| <b>Associations/Collaborations (State Wide)</b>   |
| California FNL Partnership                        |
| California Head Start Association                 |
| California-Nevada Community Action Association    |
| California for Quality Early Learning             |
| Central California Workforce Collaboration        |
| Feeding America                                   |
| SIT Poverty Work Group                            |
| <b>Faith Based</b>                                |
| All Saints Catholic Church                        |
| Calvary Chapel                                    |
| Chapel in the Pines                               |
| Christian Heights Church                          |
| Church of the 49ers                               |
| Community Connections                             |
| Discover Life Seventh Day Adventist (Food Pantry) |
| Equipping God's People                            |
| Grace Baptist                                     |
| Groveland Evangelical                             |
| Harvest Fellowship                                |
| Lake Don Pedro Baptist                            |
| Lighthouse Ministries                             |
| Mt. Calvary Lutheran Church                       |
| New Life Bible Church                             |
| SDA Community Services Food Pantry                |
| Sierra Bible Church                               |

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| Sonora Baptist Church                    |
| Sonora United Methodist Church           |
| St. James Evangelical Church             |
| St. Patrick's Parish                     |
| The Journey                              |
| Unitarian Universalist Fellowship        |
| Word of Life Fellowship                  |
| Tuolumne United Methodist                |
| <b>Financial/Banking Institutions</b>    |
| Umpqua Bank                              |
| Wells Fargo Bank                         |
| <b>Health Services Institutions</b>      |
| Adventist Health Sonora                  |
| Amador County Behavioral Health          |
| Amador County Children's Dental          |
| Amador County Public Health              |
| Amador County WIC                        |
| M.A.C.T Health Board, Inc.               |
| Mathiesen Memorial Health Clinic         |
| Parrish Nurses                           |
| Sonora Regional Medical                  |
| Tuolumne County Behavioral Health /MHSA  |
| Tuolumne County Medical Society          |
| Tuolumne County Public Health            |
| Tuolumne County WIC                      |
| <b>Housing Consortiums/Collaboration</b> |
| HUD                                      |

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|--|
| NorCal Homeless Roundtable               |
| <b>Non Profit</b>                        |
| American Red Cross                       |
| Amador Commission on Aging               |
| Area 12 Agency on Aging                  |
| Calaveras Business Resource Center       |
| Catholic Charites                        |
| Center for a Non Violent Community       |
| CETF                                     |
| Community Compass                        |
| David Lambert Drop in Center             |
| DRAIL                                    |
| Foundation for Rural Services            |
| Grandma's House                          |
| Groveland Are Involved Neighbors (GAINs) |
| Groveland Rotary Club                    |
| Hospice of the Sierra                    |
| Infant Child Enrichment Services         |
| Interfaith Food Bank                     |
| Microsoft Corporation                    |
| Mother Lode Job Training                 |
| NAMI                                     |
| Nancy's Hope                             |
| Salvation Army                           |
| Sierra Hope                              |
| Sierra Non Profit Services               |
| Sierra Vista Child and Family Services   |

|   |
|---|
| Sierra Senior Providers                   |
| Sonora Area Foundation                    |
| Teen Works                                |
| The Resource Connection                   |
| Thumbs Up!                                |
| Tuolumne County GRACE Fund                |
| United Way Capitol Region                 |
| United Way of Stanislaus County           |
| Valley Mountain Regional Center           |
| Verizon Wireless                          |
| Vets Helping Vets Thrift Store            |
| Victory Village                           |
| WATCH Resources Inc.                      |
| <b>For-Profit Business or Corporation</b> |
| Amador Volcano Telephone                  |
| Black Oak Casino                          |
| California Student Housing                |
| Chamber of Commerce                       |
| Conifer Communications                    |
| Discovery Chiropractic                    |
| Kohl's                                    |
| Live Oak Music                            |
| PG&E/REACH                                |
| Redeemed Clothing                         |
| Sandvik Thermal Process Inc.              |
| <b>Federal Government</b>                 |
| Department of Agriculture                 |

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| DSS  |
| Health and Human Services                              |
| HUD  |
| Internal Revenue Services                              |
| SAMSHA   |
| Schools and Libraries Program of the Universal Service |
| <b>Local Government</b>                                |
| Amador Board of Supervisors                            |
| Amador Chamber of Commerce                             |
| Amador Child Care Council                              |
| Amador County  |
| Amador County Probation Department                     |
| ATOD   |
| CalWORKs/Welfare to Works                              |
| Child Welfare Services                                 |
| CSBG   |
| First 5  |
| Groveland Youth Center                                 |
| MeWuk Tribal Council                                   |
| MHSA   |
| Sonora Ambulance                                       |
| Sonora City Council                                    |
| Sonora Fire Department                                 |
| Sonora Police Department                               |
| TANF   |
| Tuolumne County Chamber of Commerce                    |
| Tuolumne County DSS                                    |

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| Tuolumne Me-Wuk Tribal Council                     |
| Tuolumne County Board of Realtors                  |
| Tuolumne County Board of Supervisors               |
| Tuolumne County Children's Dental Project          |
| Tuolumne County Community Advisory Board (CAB)     |
| Tuolumne County District Attorney                  |
| Tuolumne County District Attorney's Office V/W     |
| Tuolumne County Housing                            |
| Tuolumne County Library                            |
| Tuolumne County Probation                          |
| Tuolumne County Recreation Department              |
| Tuolumne County Resource Conservation Department   |
| Tuolumne County Tobacco Control                    |
| Tuolumne County Transit Agency                     |
| Tuolumne County Veterans Services                  |
| Tuolumne County Youth Centers                      |
| <b>State Government</b>                            |
| Amador County Sheriff's Department                 |
| Cal Net  |
| Child Audit Care Food Program                      |
| Cal Fire   |
| California Department of Housing & Development HCD |
| California Department of Water Resources           |
| California Highway Patrol                          |
| Cal OES (Office of Emergency Services)             |
| California Public Utilities Commission             |
| California State Preschool                         |



|   |
|---|
| CSD   |
| DHCD  |
| Tuolumne County Department of Social Services |
| Tuolumne County Narcotics Team                |
| Tuolumne County Sheriff's Department          |
| Tuolumne County Superior Court                |
| <b>School Districts</b>                       |
| Amador School District                        |
| Amador Office of Education                    |
| Bellview Elementary School                    |
| Cassina High School                           |
| Chinese Camp School                           |
| Columbia Elementary School                    |
| Curtis Creek School                           |
| Gold Rush Charter School                      |
| Jamestown Elementary School                   |
| Motherlode Jr. Academy                        |
| Sonora Elementary School                      |
| Sonora High School                            |
| Soulsbyville Elementary School                |
| Summerville Elementary School                 |
| Summerville High School                       |
| Tenaya Elementary School                      |
| Tioga High School                             |
| Tulare County Superintendents of Schools      |
| Tuolumne County Superintendents of Schools    |
| Twain Harte Elementary School                 |

| <b>Institutions of Postsecondary Education/Training</b> |
|---|
| Amador College Connect                                  |
| Amador Learning Center                                  |
| California Department of Education                      |
| California UC Extension                                 |
| Columbia College  |
| Yosemite Community College                              |

APPENDIX 5  
ATCAA  
Notices of Public Hearings



**Amador Tuolumne Community Action Agency  
2019 Public Hearing Notices  
Flyer posed in the Jackson Service Center lobby;  
3rd floor Sonora Service Center lobby  
and 2nd floor Head Start lobby;  
Amador and Tuolumne ATCAA Shelters**

## Community Action Plan

### Public Meeting Notice

Amador Tuolumne Community Action Agency (ATCAA) will hold a public meeting to discuss our Community Action Plan.

The Community Action Plan (CAP) serves as a two (2) year roadmap demonstrating how Community Services Block Grant (CSBG) eligible entities plan to deliver CSBG services. The CAP identifies and assesses poverty related needs and resources in the community and establishes a detailed plan, goals and priorities for delivering those services to individuals and families most affected by poverty. CSBG funds may be used to support activities that assist low-income families and individuals, homeless families and individuals, migrant or seasonal farm workers and elderly low-income individuals and families by removing obstacles and solving problems that block the achievement of self-sufficiency.

The purpose of this meeting is to present to the public our findings of the recent Community Needs Survey for Tuolumne and Amador Counties and the plan in which ATCAA will take to address these needs. All are encouraged to attend this meeting and provide feedback into ATCAA's Community Action Plan. The location of the meeting is accessible to persons with disabilities.

**June 3<sup>rd</sup> 3 PM – 5 PM**  
Sonora Service Center  
427 N Hwy 49, Sonora CA  
(209) 533-1397  
3<sup>rd</sup> Floor Meeting Room

**June 5<sup>th</sup> 3 PM – 5 PM**  
Jackson Service Center  
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Conference Room

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Do you care about your community? Join us at our Service Center in Sonora at 427 N. Hwy 49 this afternoon, 3-5pm. Learn about our recent Community Needs Assessment and how we plan to address those needs. We want your input! Learn more. <https://www.atcaa.org/single-post/.../05/31/We-Want-Your-Input> #CommunityActionWorks #WeAre1000Strong #CAA #CSBG



**PUBLIC MEETING**  
to present to the public our findings of the recent **Community Needs Survey** for Tuolumne and Amador counties and to seek **PUBLIC INPUT** into ATCAA's Draft Community Action Plan for proposed services to be made available to **LOW-INCOME HOUSEHOLDS**. All are welcome and persons interested in providing public comments are urged to attend.

**TUOLUMNE CO. JUNE 3rd, 3-5PM**  
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**JUNE 5th: 3-5pm**  
**10590 Hwy 88, Jackson, CA.**

**JUN 5** Public Input meeting - Community Needs Survey  
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Join us in Jackson June 5th from 3-5pm. Learn about our recent Community Needs Assessment and how we plan to address those needs. We want your input! Learn more. [atcaa.org/single-post/.../05/31/We-Want-Your-Input](https://atcaa.org/single-post/.../05/31/We-Want-Your-Input) #CommunityActionWorks #WeAre1000Strong #CAA #CSBG

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**ATCAA.org** @ATCAAsince1981 · May 31

Come and learn about our community needs survey and our plan to address them - [atcaa.org/single-post/20...](https://atcaa.org/single-post/20...) #CommunityActionWorks #WeAre1000Strong



**ATCAA.org** @ATCAAsince1981 · May 21

#Amador #Calaveras #Mariposa #Tuolumne county's housing leaders welcome @California\_HCD's Cathy Kungu today bringing assistance to begin developing a

# ATCAA in ACTION

## We Want Your Input

May 31, 2019 | Kristy Moore



Community Action Plan Public Meeting Notice

Amador Tuolumne Community Action Agency (ATCAA) will hold a public meeting to discuss our Community Action Plan. The Community Action Plan (CAP) serves as a two (2) year roadmap demonstrating how Community Services Block Grant (...)

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## ATCAA Announces New Executive Director

April 30, 2019 | Kristy Moore

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We Want Your Input  
May 31, 2019



ATCAA Announces New Executive Director

## Amador Tuolumne Community Action Agency ATCAA

is holding a  
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# JUNE 5th, 3-5pm

10590 Hwy 88, Jackson, CA.



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#### 415 Community

**AMADOR TUOLUMNE COMMUNITY ACTION AGENCY(ATCAA) is holding a public meeting to present to the public our findings of the recent Community Needs Survey for Tuolumne County and to seek PUBLIC INPUT into the Draft Community Action Plan (CAP) for proposed services to be made available to LOW-INCOME HOUSEHOLDS.** All are welcome and persons interested in providing public comments are urged to attend. Monday, June 3, 3-5pm 427 N. Highway 49, Sonora, Ca. 3rd Floor Conference Room P#533-1397 ATCAA.org Light refreshments will be provided.



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# APPENDIX 6

## ATCAA

### Needs Assessment and Focus Groups



## **Amador Tuolumne Community Action Agency**

### **2018 Needs Assessment and Focus Group Analysis**

Customer and Community input are valued by ATCAA as critical to future planning and setting goals for continual quality targeting service enhancements. Every two years ATCAA conducts a Community Needs Survey as part of our Community Action Plan (CAP) in order to lay out strategic goals and follow a clear plan to achieve desired results. ATCAA uses an agency wide satisfaction survey that incorporates a “greatest needs” question to capture input from returning clients. ATCAA also surveyed its Community Partners seeking input on the greatest needs of the low income population. ATCAA held focus groups that included clients, community groups, stakeholders, and community partners seeking information on greatest needs.

#### **Results:**

In total ATCAA collected 1671 surveys, with 96% of the surveys being completed by ATCAA clients, and conducted 3 focus groups.

#### **The top needs identified by clients are as follows:**

- Public transportation is severely lacking in off-hours
  - Buses don’t run after 5pm or 6 pm or on weekends
  - Limited service in Up Country
- Gas prices are too high to afford
- Lack of affordable housing
  - New rentals are quick to disappear
- Lack of affordable childcare
  - Waitlisted, working families make too much to qualify for Head Start but can’t afford private care
  - No low-income PreK that isn’t income based
- Lack of mental health/counseling services for children
- Lack of affordable medical/dental
- Lack of affordable healthy food options
- Lacking energy assistance
  - ATCAA services help but frequently run out of funds leaving clients without options for help

#### **The top needs identified by stakeholders are as follows:**

- Lack of affordable rental/housing
  - Lack of shelter for homeless
- Lack of available childcare
- Lack of available jobs
  - Cost of living vs. average wages are too low

- Lack of transportation
  - Limited bus routes to certain areas of the county
- Lack of affordable medical/dental
  - Insufficient medical services
- Cost of PG&E/Propane
- Lack of affordable healthy food options

General Comments expressed needing an increase in outreach between organizations and clients, and between partner organizations themselves.

### **ATCAA Focus Group – Partner Agencies**

***March 22, 2019***

***ATCAA Jackson Service Center***

***Facilitator: Patrick Kane and Pat Porto***

***In attendance: 10 members; Amador County Sheriff’s Office, Child Protective Services, Amador College Connect, Amador County Probation Department, Amador County Behavioral Health, and Amador Rapid Transit, as well as ATCAA clients***

The focus group session lasted three hours, and discussion topics covered education, employment, health, housing, nutrition, income/budgeting, transportation, as well as some broader more miscellaneous topics.

#### **Education**

**The group listed 10 areas/programs working well in Amador County related to education:**

- The adult literacy program operated through the library
- ATCAA’s “Star Readers” program
- Play groups at Fist Five in Jackson (2 mentions)
- The Childcare Council’s “Celebrate our Children” (2 mentions)
- Compass/Arc
- Charter academies like Mountain Oaks that serve “outside the box’ students well
- Amador College Connect bringing college opportunities to the County (3 mentions)
- Good communication between teachers and families
- Drop off library boxes throughout the County (2 mentions)
- Head Start

**The group listed 6 areas/programs with challenges in Amador County related to education:**

- The lack of vocational training for youth
- The absence of a brick-and-mortar community College in Amador County
- Budgeting and funding issues at the school district impacting staffing
- Lack of childcare for low-income families
- The absence of financial literacy education at the high school level
- “Are we serving all students in a way that promotes mental wellness – arts programs? Theater? Community engagement and internship opportunities?”

## Employment

### **The group listed 5 areas/programs working well in Amador County related to employment:**

- Mother Lode Job Training offering many employment-related services (5 mentions)
- Large companies coming to the County, offering many jobs to local residents
- CalWORKs employment services (2 mentions)
- Area casinos bringing in new employment opportunities
- Jackson Rancheria Casino models positive employee relations programs that support employee development and mentorship for other employees

### **The group listed 4 areas/programs with challenges in Amador County related to employment:**

- Cost of living vs. average wages in the County are out of balance
- Wages are too low in Amador County (2 mentions)
- Lack of employment opportunities for convicted felons
- The area casinos and their relationship to crime
- The dearth of employment-based tax deductible employee benefits (dependent care, tuition assistance, employee assistance plans, legal assistance plans)

## Health

### **The group listed 5 areas/programs working well in Amador County related to health:**

- Glad the county has a local hospital
- New urgent care facility opening soon (2 mentions)
- New wellness center (4 mentions)
- Smiles dental
- Perinatal wellness coalition

### **The group listed 13 areas/programs with challenges in Amador County related to health:**

- Not enough doctors.(2 mentions)
- Not enough specialists. (4 mentions.
- There is still a need for a true urgent care facility, not WellSpace. There is a need for more family/practice doctors to be in the County providing care 5 days a week
- There is no psychiatry in the County outside of Behavioral Health (2 mentions)
- Limited number of behavioral health providers for people with private insurance (2 mentions)
- There is a need for more options for people on Medi-Cal
- We need a dialysis center
- Sutter hospital is not an Anthem Blue Cross Medi-Cal provider
- Need Kaiser facility, or access, in Amador County
- The County should have a larger dog park, to support community member connections
- The County should have better cycling paths, which could also increase tourism from Sacramento
- "It has been observed by others that we should support continuous training in crisis intervention techniques by law enforcement – this serves those with mental illness and their families."

## **Housing**

### **The group listed 9 areas/programs working well in Amador County related to housing:**

- The homelessness shelter Victory Village
- There is some shelter and rental housing assistance available in the county
- There are some local homelessness shelters in the county
- The county is home to a women's shelter and a shelter for people experiencing homelessness
  
- Some low-income housing is available in the county (not enough, though!)
- The increase in new home construction continues throughout Amador County
- Varley Place, housing for veterans who are homeless
- Hope House, a sober living facility in the county
- The Homeless Resource Fair is a successful offering of services every year

### **The group listed 10 areas/programs with challenges in Amador County related to housing:**

- There is not enough rental housing in the county (2 mentions)
- Not enough housing in Amador
- There is a need for more shelter for people experiencing homelessness (4 mentions)
- Not enough sober housing in the county
- Not enough housing for foster youth and non-minor dependents
- There is not enough affordable housing/affordable rental housing (3 mentions)
- There has been an increase in the number of people experiencing homelessness in the county
- Not enough housing options for seniors in the county
- The cost for rental housing is way high
- The HUD housing prohibition of marijuana, in opposition to state law, perhaps perpetuates homelessness and mental health issues

## **Nutrition**

### **The group listed 13 areas/programs working well in Amador County related to nutrition:**

- The county farmers markets offer nutritious food to residents (6 mentions)
- Nutrition classes offered in the county
- SNAP and WIC help low-income residents obtain nutritious food (2 mentions)
- Grocery stores in our population centers have great nutritional offerings
- The Public Health "Rethink Your Drink" campaign helps inform the public about healthy drink consumption
- Good produce distribution in stores in the county
- Cal Fresh (2 mentions)
- Meals on Wheels providing nutritious meals in the county
- Affordable lunches offered at the senior center
- Community-supported agriculture is strong in the county
- UC Davis extension (2 mentions)
- Food bank provides food to residents in need (2 mentions)
- WIC educates parents and holds them accountable

**The group listed 4 areas/programs with challenges in Amador County related to nutrition:**

- Not enough healthier food options that are affordable
- The cost of produce/organic produce is too high
- The county needs more farmers markets, including a year-round option
- Groceries do not partner with community nutrition partners to model & demonstrate in-store healthy recipes and menus as some other communities do

**Income Use/Personal Budgeting**

**The group listed 4 areas/programs working well in Amador County related to income/budget:**

- “Smart Money” personal finance classes offered at ATCAA (2 mentions)
- School behavior incentives at Jackson elementary school
- “Variety of programs” offered at area banks
- Income tax assistance programs offered throughout the county

**The group listed 3 areas/programs with challenges in Amador County related to income/budget:**

- Need more high school education about money, budgeting and finances (2 mentions)
- Lack of information and education about negative impact of poor money management on the whole community
- Need a living wage to afford rent, and basic necessities

**Transportation**

**The group listed 4 areas/programs working well in Amador County related to transportation:**

- You can often see people waiting at Jackson transit stations – implying dependability
- Transit service offers special event transportation shuttles (2 mentions)
- There are multiple programs for transportation in the county. Dial-a-ride, Logisticare, STARS (3 mentions)
- County busses are clean and useable

**The group listed 6 areas/programs with challenges in Amador County related to transportation:**

- Limited bus routes to certain areas of the county (3 mentions)
- Some very bad roads in the county – hard on vehicles
- Lack of support from local law enforcement for transportation
- Some transit routes need extended hours
- Some transit routes need increased frequency of busses
- Lack of transportation out of town for reasons other than medical



## Miscellaneous

### **The group listed 10 areas/programs working well in Amador County related to misc.:**

- There is support for veterans in our more urban areas
- Programs in the jail are effective
- Network of care provides support to county residents
- MHSA community outreach and engagement efforts
- Suicide prevention (2 mentions)
- Fire department presence in the community is inspiring – their “extracurricular activities” bring community together and inspire confidence
- Baby welcome wagon
- Car seat safety
- Collaboration of agencies for community events
- Resilient Amador – trauma informed care/community

### **The group listed 7 areas/programs with challenges in Amador County related to misc.:**

- High county suicide rate
- Difficult to find more information on the different services in the county
- Services that are available – barriers to accessing or not knowing about services
- “Facebook rants undermine education environment and other issues of community-wide interest. Might we benefit from better moderated discussion; opportunities to model civil discourse and community-wide mediation discussions?”
- “I do not know any court-ordered juvenile justice mediation programs – a very positive influence for young people on the wrong path, and a great way to increase family or foster family involvement and responsibility.”
- Create a rental office-sharing space to serve small businesses and incubator companies – free Wi-Fi, meeting rooms, conference tables, office equipment, helps those who live up country or work out of their homes
- “To increase our tax base – attract coders and coding academies to Amador County. Coders like rural areas for recreation. Coding offers rural residents a way to live in rural areas but make good income.”

## **ATCAA Focus Group – ATCAA Smart Money Class**

**April 23, 2019 9:00am**

**ATCAA Sonora Service Center**

**Facilitator: Emeritus Executive Director, Shelly Hance**

**In attendance: One couple and two males. Demographic forms were completed and given to Betty.**

The group shared their concerns regarding their inability to become self-sufficient. The largest issue for all was affordable housing. They shared that food needs were not a concern. Each of the men held jobs currently or in the past and could find work. They could figure out transportation to and from work sites. They did not have issues with childcare.

The lack of affordable housing was by far the biggest issue. They shared that not only was the housing not affordable but even if they could afford a bit more there just wasn't any available. They shared their belief that all available housing was taken immediately by word of mouth and if you didn't know the right people or were in the right place at the right time you just couldn't find any. They really felt helpless and felt they were trying everything aggressively with no luck. They were very grateful for the services and quality of the Sonora shelter. It was so much nicer than they had expected a shelter to be.

### **ATCAA Focus Group – ATCAA Head Start Policy Council**

**May 3, 2019 10:00am**

**ATCAA Jackson Service Center Community Room (Tuolumne members in attendance via video conference)**

**Facilitator: Patrick Kane and Rachel Leach**

**In Attendance:**

#### **Tuolumne County**

**Policy Council Reps: Alisha Morrow (JT HS), Jason Penrose (SV HS), Cathi Carlin (SB HS), Paige Pletcher (JT EHS)**

**ECS Staff: Marta Herd (ECS Secretary), Jackie Roberts (ECS Operations & Budget Manager), Nancy Miner (ECS Family Engagement and Services Manager), Chantal Fowler (ECS ERSEA Coordinator)**

#### **Amador County**

**Policy Council Reps: Nina Machado (First 5), Jessica James (JK HS), Nattilee Lanniciello (IO HS), Brittany Baxter (IO EHS)**

**ECS Staff: Marcia Williams (ECS Director), Tiana Mohr (IO EHS Lead Center Teacher), Cambria Wright (IO Family Advocate)**

**ATCAA Staff: Joe Bors (ATCAA Executive Director), Rachel Leach (ATCAA CSBG Coordinator/Records Clerk), Patrick Kane (ATCAA CSC Manager)**

- Sutter Amador Hospital just hosted a focus group of their own, suggested that we contact them to ask for their data.
- Tuolumne – Hispanic community needs ESL services.
  - Amador County does not have citizenship application help services, unlike Tuolumne Co.
- Limited access to adult DentiCal, mac sees adults, but mostly not available. Need local adult care.
- Lack of affordable housing
- Lack of affordable childcare.
  - Waitlisted, working families can't afford private care, but make too much money to qualify for Head Start.
- No low-income PreK that isn't income based.
- Lack of mental health services for children, counseling services.
- Lack of trauma care for domestic violence survivors in Tuolumne and Amador counties.
- Public transportation is severely lacking in off-hours
  - Buses don't run after 5 or 6, and not on weekends.
  - Limited service up country
- High water bill costs, no assistance available.
- Energy assistance is lacking – ATCAA runs out of money and people are left without options for help.